

# Sterling Safety Committee

## Regular Meeting Agenda

**Wednesday-September 11, 2024**  
**Sterling Municipal Building**  
**1183 Plainfield Pike, Oneco, CT 06373**  
**Time: 9:00 a.m.**

Meeting to be at the DPW Garage

1. Call To Order
2. Approval Of Minutes
  - a. 2025 October 16th Regular Meeting Minutes

Documents:

[2025 OCTOBER 16TH SAFETY COMMITTEE-REGULAR MEETING MINUTES.PDF](#)
  - b. 2025 October 30th Special Meeting Minutes

Documents:

[2025 OCTOBER 30TH SAFETY COMMITTEE-SPECIAL MEETING MINUTES.PDF](#)
3. Correspondence
4. Unfinished Business
  - a. Emergency Drills
  - b. Narcan To Keep With AEDs-Update
5. New Business
  - a. Walk Through At The DPW Garage
  - b. CIRMA Training Classes
  - c. New Member(S)
6. Accidents, First Aid, Near Misses
  - a. Heather George Fell On Untreated Ice In The Town Hall Parking Lot On December 11th, 2025
7. Any Other Business To Come Before The Safety Committee
8. Adjournment



**Sterling Safety Committee  
Regular Meeting Minutes  
October 16<sup>th</sup>, 2025  
9:00 a.m.**

The meeting of the Sterling Safety Committee was called to order at 9:03 a.m.

**Members present:** Lincoln Cooper, Orion Wanico, Ashley StJean

**Members Absent:** Heather George

**Staff present:** Ashley StJean-Recording Secretary

**Approval of Minutes:** A. StJean made a motion, seconded by L. Cooper, to approve the meeting minutes of July 17<sup>th</sup>, 2025, as presented. O. Wanico abstained. Motion carried 2-1.

**Correspondence:**

**Unfinished Business**

- a. **Emergency Drills**-A. StJean advised that there is a Fire Drill scheduled for Monday, November 24<sup>th</sup>, 2025 at 9 a.m.
- b. **Narcan to keep with AEDs-Update**-O. Wanico made a motion, seconded by L. Cooper to table this until next meeting to have H. George provide an update. Motion carried 3-0.

**New Business**

- a. **CIRMA Training Classes**-A. StJean advised that we have had 2 more successful CIRMA training classes since our last Safety Committee Meeting in July: 1. "Hazard Communication & Bloodborne Pathogens & PPE" on August 18<sup>th</sup>, 2025 & 2. "Emergency Action Plans & Understanding the Risks of Social Media" on October 14<sup>th</sup>, 2025.
- b. **New Member(s)**-L. Cooper welcomed O. Wanico to the Safety Committee.

**Accidents, First Aid, Near Misses**

- a. L. Cooper advised that the DPW Crew has received some new PPE to help promote safety while working & to prevent any accidents/near misses from happening.

**Adjournment:** O. Wanico made a motion, seconded by L. Cooper, to adjourn the meeting at 9:14 a.m. Motion carried 3-0.

*Attest: Ashley M. StJean*  
Recording Secretary

**Sterling Safety Committee  
Special Meeting Minutes  
October 30<sup>th</sup>, 2025  
9:00 a.m.**

The meeting of the Sterling Safety Committee was called to order at 9:11 a.m.

**Members present:** Lincoln Cooper, Orion Wanico, Heather George, & Ashley StJean

**Members Absent:**

**Staff present:** Ashley StJean-Recording Secretary

**2026 Meeting Schedule:** H. George made a motion, seconded by O. Wanico, to accept & approve the 2026 Safety Committee Meeting Schedule. Motion carried 4-0.

**Adjournment:** A. StJean made a motion, seconded by H. George, to adjourn the meeting at 9:12 a.m. Motion carried 4-0.

*Attest: Ashley M. StJean*  
Recording Secretary