

Sterling Board of Selectmen

Regular Meeting Agenda

Wednesday-January 21, 2026

**Sterling Municipal Building-Room #15
1183 Plainfield Pike Oneco, CT 06373**

Time: 10:00 a.m.

Available via ZOOM

I. Call To Order

II. Pledge Of Allegiance

III. Audience Of Citizens

IV. Approval Of Minutes

a. 2025 December 17th Public Hearing Minutes

Documents:

[BOS PUBLIC HEARING MINUTES 2025-12-17.PDF](#)

b. 2025 December 17th Regular Meeting Minutes.

Documents:

[BOS REGULAR MEETING MINUTES 2025-12-17.PDF](#)

V. Correspondence

a. United States Senate: Senator Richard Blumenthal-Letter Informing The Town Of The Water Resources Development Act (WRDA), Which Is A Bill That Will Authorize Army Corps-Related Water Resources Projects Such As Dams, Levees, Shore Protection, Dredging, & Ecosystem Replenishment. Letter Is Also Requesting That The Town Provide Information About Any Projects In Our Community That The Town Believes The Army Corps Should Make Part Of Its Program & Be Authorized Under WRDA.

Documents:

[US SENATE-SENATOR RICHARD BLUMENTHAL \(WRDA\).PDF](#)

b. Eastern Connecticut Conservation District, Inc. (ECCD)-Letter Requesting The Town's Annual Support In The Payment Of \$500.00 For Fiscal Year 2026-2027.

Documents:

[EASTERN CT CONSERVATION DISTRICT, INC. \(ECCD\).PDF](#)

c. Senior Resources Agency On Aging-Letter Informing The Town Of The Services & Events Being Offered Through The Non-Profit Organization.

Documents:

[SENIOR RESOURCES AGENCY ON AGING.PDF](#)

d. **Cable TV Advisory Council Of Eastern Connecticut-Letter Advising That The Town Needs 2 Open Seats To Be Fulfilled By Appointment (1 For The Municipality & 1 For The Board Of Education).**

Documents:

[CABLE TV ADVISORY COUNCIL OF EASTERN CT.PDF](#)

e. **Plainfield-Killingly Probate Court (27)-Proposed 2026-2027 Budget With The Town Of Sterling's Share Specified As \$1,872.52.**

Documents:

[PLAINFIELD-KILLINGLY PROBATE COURT \(27\).PDF](#)

f. **Connecticut Department Of Energy & Environmental Protection-Letter Notifying The Town Of A Required Dam Inspection Of The Sterling Pond Dam CT Dam ID#: 13601.**

Documents:

[CT DEEP.PDF](#)

g. **Verogy: Husky Solar-Letter Proposing To Construct A 50-Megawatt AC Solar System, A 34.5KV/115KV Substation, & A 115KV 3-Breaker Ring Bus Switching Station Located On Approximately 202 Acres Across Multiples Parcels, Including:**

- Between Sterling Road in Sterling & Sterling Hill Road in Plainfield,
- On Sterling Road, in Sterling, &
- On 2 parcels on Sugar Brook Road in Plainfield, CT.

Documents:

[VEROGY-HUSKY SOLAR.PDF](#)

VI. Unfinished Business

a. **Discussion Regarding Employment Job Descriptions For All Recreation Department Employees-Update.**

Documents:

[JOB DESCRIPTION-REC COUNSELOR \(UPDATED\).PDF](#)

[JOB DESCRIPTION-REC DIRECTOR \(UPDATED\).PDF](#)

[JOB DESCRIPTION-REC COORDINATOR \(UPDATED\).PDF](#)

b. **Discussion Regarding New Camera, Wi-Fi, & Heavy Duty Locking Electric Covers For The Gazebo-Update.**

c. **Discussion Regarding Recreation Department Finances/Budget-Update.**

d. **Discussion Regarding 72" Culvert Pipes-Update.**

e. Discussion Regarding New "Street Takeover" Law-Update.

Documents:

STREET TAKEOVER ORDINANCE-DRAFT.PDF

f. Discussion Regarding The Purchase & Installation Of The Radiator To The Generator Located At The Neil H. Cook Park-Update.

VII. New Business

- a. Consider & Appointment Of Myron "Jack" Joslyn To A 1-Year Term (Expiring 6/3/2026) To The Chamber Of Commerce.**
- b. Consider & Appointment Of Neil Delmonico To A 1-Year Term (Expiring 6/30/2026) To The Economic Development Commission.**
- c. Consider & Appointment Of Steven Joslyn To A 2-Year Term (Expiring 6/30/2027) To The Economic Development Commission.**
- d. Consider & Act On Snow & Ice Policy.**
- e. Consider & Act On DPW Garage Cameras.**

Documents:

B AND H QUOTE.PDF
CDW-G QUOTE.PDF

f. Lincoln Cooper Presenting "Red, White, & Blue Celebration" For The 250th Anniversary Of America.

- g. Discussion Regarding Overview Of Water Filtration Plant DWSRF Application & Funding Process.**
- h. Approval Of Bills.**

Documents:

VOUCHERS 12-31-25 THRU 1-15-26.PDF
VOUCHER SUPPLEMENT AC1.PDF
VOUCHER SUPPLEMENT AC2.PDF

i. Treasurer's Report.

Documents:

TREASURERS REPORT.PDF

VIII. Any Other Business To Come Before The Board Of Selectmen

IX. Adjournment

Join Zoom Meeting

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/nBWZOGezTfWDJhQm3VCwnA>

After registering, you will receive a confirmation email containing information about joining the meeting.

The Board of Selectmen Public Hearing held on December 17, 2025, was called to order by First Selectman M. Jack Joslyn at 7:00 PM. The Pledge of Allegiance was recited. M. J. Joslyn then read the proposed changes to the Municipal Water Company User Fees before asking if there were any questions or discussions regarding the same. Hearing none, the public hearing was closed at 7:02 PM and adjourned to the Town Meeting immediately following.

Attest: _____
Heather R. George, Town Clerk

**Sterling Board of Selectmen
Regular Meeting Minutes
December 17th, 2025 @ 9:00 a.m.
Town Hall – Room #15**

The meeting of the Sterling Board of Selectmen was called to order at 9:00 a.m.

Selectmen present: Jack Joslyn, Ronald Whitcomb, & Patricia Massey.

Selectmen absent:

Staff present: Judith Stumpo-Revenue Collector, Sara Sloboda-Treasurer, & Ashley StJean-Recording Secretary.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens:

Approval of Minutes:

- a. P. Massey made a motion, seconded by R. Whitcomb, to amend the November 5th, 2025, Regular Meeting Minutes-*Unfinished Business*:A should state “Discussion regarding employment job descriptions for all Recreation Department employees: Update”. Motion carried 3-0.
- b. R. Whitcomb made a motion, seconded by P. Massey, to amend the November 19th, 2025, Regular Meeting Minutes-*Unfinished Business*:A should state “Discussion regarding employment job descriptions for all Recreation Department employees: Update”. Motion carried 3-0.
- c. P. Massey made a motion, seconded by R. Whitcomb, to approve the December 3rd, 2025, Regular Meeting Minutes. Motion carried 3-0.

Correspondence:

- a. **The Last Green Valley**-P. Massey read letter to give more clarity & transparency of its contents.
 - ➡ R. Whitcomb made a motion, seconded by P. Massey, to highly consider in budget season including \$500.00 for TLGV in our FY2027 budget & consider contributing to TLGV if the Town has remaining funds budgeted for regional agencies in our FY2026 budget. Motion carried 3-0.
- b. **Constellation: Change in Law Notice—Connecticut Renewable Portfolio Standard Changes**-P. Massey read letter to give more clarity & transparency of its contents.
- c. **United States Senator: Richard Blumenthal**-P. Massey read letter to give more clarity & transparency of its contents. She expressed the idea to reach out to U.S. Senator Richard Blumenthal about the potential to meet outside of scheduled public meetings to help with working better as a team. P. Massey & R. Whitcomb still fresh & new to Town business were not aware of a state statute that forbids said meetings from happening. “In Connecticut, private, unannounced meetings of a Board of Selectmen to discuss or act on official business are illegal under the Connecticut Freedom of Information Act (FOIA), specifically articulated in Connecticut General Statutes (CGS) § 1-225 and CGS § 1-200(2).”
- d. **A&E Services Group, LLC: Sterling Housing Rehabilitation Loan Program**-P. Massey read letter to give more clarity & transparency of its contents. She questioned this program & what they did for the Town.

✚ J. Joslyn advised that after speaking with S. Sleboda, she is looking into this more.

Unfinished Business:

- a. **Discussion regarding employment job descriptions for all Recreation Department employees:** **Update-P.** Massey made a motion, seconded by R. Whitcomb, to table this item until Jason Licciardi returns from medical leave to review. Motion carried 3-0.
- b. **Discussion regarding new camera, Wi-Fi, & heavy-duty locking electric covers for the Gazebo:** **Update-J.** Joslyn advised that the material/equipment is expected to be delivered sometime in January & that we are just waiting to receive everything to install.
- c. **Discussion regarding Recreation Department Finances/Budget:** **Update-P.** Massey made a motion, seconded by J. Joslyn, to table this item until Jason Licciardi returns from medical leave to review. Motion carried 3-0.
- h. **Discussion regarding 72" culvert pipes-Update-J.** Joslyn advised that the possible buyer is currently not interested in purchasing the culvert pipes. He further advised that we work on getting the culvert pipes posted on the government auction website.
- i. **Discussion regarding new Street Takeover law:** **Update-J.** Joslyn advised that this Ordinance is still in draft mode due to the fact that the Town would need an entity to enforce said Ordinance. He further advised that he reach out to the Town's attorney to try & finalize the drafted Ordinance.
- j. **Discussion regarding the purchase & installation of the radiator to the generator located at the Neil H. Cook park-****J.** Joslyn advised that he spoke with BRG Radiator & they stated that they expect this job to be completed by the end of this year (2025).

New Business:

- a. **Consider & Re-Appointment of Stephen Thompson to a 3-Year Term (Expiring 12/1/2028) to the Planning & Zoning Commission-****P.** Massey made a motion, seconded by R. Whitcomb, to re-appoint Stephen Thompson to a 3-year term (Expiring 12/1/2028) to the Planning & Zoning Commission. Motion carried 3-0.
- b. **Consider & Re-Appointment of Heather George to a 4-Year Term (Expiring 12/30/2029) as the Town Clerk-****R.** Whitcomb made a motion, seconded by P. Massey, to re-appoint Heather George to a 4-year term (Expiring 12/30/2029) as the Town Clerk. Motion carried 3-0.
- c. **Consider & Re-Appointment of Geoffrey Cooper & Ernie Lewis to 1-Year Terms (Expiring 12/31/2026) to the Volutown/Sterling Transfer Station Commission-****R.** Whitcomb made a motion, seconded by P. Massey, to re-appoint Geoffrey Cooper & Ernie Lewis to 1-year terms (Expiring 12/31/2026) to the Volutown/Sterling Transfer Station Commission. Motion carried 3-0.
- d. **Approval of Bills-****P.** Massey questioned the following line items on the following Vouchers:
 - Voucher #1251→Line Item for Sherri A. Soucy \$13,000.00
 - J. Joslyn & S. Sleboda advised that this was for S. Soucy's final payment for her services rendered in FY2025 that was lower than what S. Soucy was asking for, which took months of negotiating to get to agree upon a payment amount.
 - Voucher #1251→Line Item for Halloran & Sage \$5,793.10 & Voucher #1219→Line Item for Halloran & Sage \$1,480.00
 - S. Sleboda clarified that any & all correspondence with the Town's attorney gets billed. She further advised that the Town has ongoing suits that the town's Attorney is assisting with FOIA requests, Margaret Henry animal abuse case, general questions/inquiries, etc.
 - Voucher #1219→Line Item for SHI International \$9,089.00
 - S. Sleboda clarified that this is the yearly subscription to the Town's website.

- Voucher #1219→Line Item for Sterling Community School \$17,981.48
 - S. Slepoda clarified that this is the Town's half portion for the year for using the Sterling Community School's IT service. She further expressed that if any of the Board of Selectmen have any future questions about any bills that they can come to her at any time to gain clarification.
- Voucher #1244→Line Item for Northeast District Department of Health \$18,766.60
 - S. Slepoda clarified that this is the yearly payment for the contract with the Northeast District Department of Health.
-  R. Whitcomb made a motion, seconded by P. Massey, to approve the monthly Invoices for \$196,477.64. Motion carried 3-0.
- e. **Treasurer's Report**-Treasurer's report was reviewed by the Selectmen.

Any other Business to come before the Board of Selectmen:

- a. P. Massey circled back on the drafted Ordinance & reflected back on its importance in remedying the Town-wide issue of reckless activities involving off-road vehicles. She expressed that the Town of Sterling does not currently have the authority required to help enforce the drafted Ordinance. She read a quote of President John Adams that she thought summed up Sterling's current predicament. "Our Constitution was made only for a moral & religious people; self-governing, self-disciplining. It is wholly inadequate to the government of anything else."

Adjournment: R. Whitcomb made a motion, seconded by P. Massey, to adjourn the meeting at 9:22 a.m. Motion carried 3-0.

Attest: *Ashley Stjean*
Recording Secretary

Ashley St. Jean

From: McBride, Erin (Murphy) <Erin_McBride@murphy.senate.gov>
Sent: Thursday, December 18, 2025 3:28 PM
Subject: WRDA 2026 Solicitations
Attachments: WRDA 2026 Soliciation Letter final.pdf

Warning: This e-mail originated from outside of the **TOWN OF STERLING** network. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you believe this message may be suspicious, please report it to the SCS IT Department.

Good afternoon,

Our office and Senator Blumenthal's office is soliciting projects for the Water Resources Development Act (WRDA). The bill will authorize Army Corps-related water resources projects such as dams, levees, shore protection, dredging, and ecosystem replenishment. The Senate Committee on Environment and Public Works has asked each senator to provide the committee with a list of Army Corps-related water resources priorities for consideration in the bill. In accordance with that request, we are seeking information about any projects in your community that you believe the Army Corps should make part of its program and be authorized under WRDA.

Please see the attached letter for information on how to submit a request and other important guidelines.

Thank you,

Erin

Erin E. McBride – she/her/hers
Senior Outreach Assistant
Office of U.S. Senator Chris Murphy
120 Huyshope Avenue, Suite 401
Hartford, CT 06106
Phone: [\(860\) 549-8463](tel:(860)549-8463)



United States Senate
WASHINGTON, DC 20510

December 18, 2025

Dear Mayor or First Selectman,

The United States Senate is beginning consideration of legislation governing the U.S. Army Corps of Engineers' (Army Corps) civil works program, commonly known as the Water Resources Development Act (WRDA). Congress traditionally passes this measure every two years, most recently in 2024. The bill will authorize Army Corps-related water resources projects such as dams, levees, shore protection, dredging, and ecosystem replenishment.

The Senate Committee on Environment and Public Works has asked each senator to provide the committee with a list of Army Corps-related water resources priorities for consideration in the bill. In accordance with that request, we are seeking information about any projects in your community that you believe the Army Corps should make part of its program and be authorized under WRDA.

As background, the Army Corps has a wide-ranging mission that involves commercial navigation, flood risk management, and ecosystem protection and restoration on many rivers and bodies of water nationwide. The first step in making a project part of the Army Corps' program is congressional authorization of an investigation, or feasibility study, that the Army Corps must complete within three years of authorization. Upon completion of the investigation, Congress must authorize and appropriate funding for the actual project. The vast majority of Army Corps projects require a non-federal, cost-sharing partner for both the investigation and construction phases.

It bears repeating that the passage of an authorization in WRDA does not guarantee funding for that project. Rather, an authorization is a necessary – but far from final – step in the process of getting federal funding. Put another way, an authorization allows for the possibility of funding, but the funding for the project is contingent on the availability of appropriations. We do not say this to discourage you from submitting projects you believe are appropriate, but rather to set realistic expectations regarding the length and complexity of the process necessary to ultimately receive funding for a project.

For the purposes of this request, we are looking for projects that municipal and state leaders believe are: (1) appropriate for a feasibility study, (2) a priority for the community, and (3) ones which the community would be willing to allocate a 50 percent local match of the total cost of the study. Once completed, if Congress appropriates funding for the project in question, the federal government will pay between 20 percent and 100 percent of the total construction costs, depending on the project's criteria.

For projects that have already had a WRDA feasibility study, we are also accepting construction, operations and maintenance, and other project requests. If your town or organization has such a project you would like to move forward, please share that information.

Finally, if there are any projects in other stages of development or other Army Corps-related matters that affect your community that Congress should address, please let us know.

Any project that you submit must be within the scope of responsibility of the Army Corps. You should contact the Army Corps to ensure that a project complies with this requirement. You can contact the Army Corps at the following offices (note that Southwestern Connecticut is served by the New York office):

U.S. Army Corps of Engineers
New England District
696 Virginia Road
Concord, Massachusetts 01742
Phone: (978) 318-8238

U.S. Army Corps of Engineers
New York District
26 Federal Plaza
New York, New York 10278
Phone: (917) 790-8007

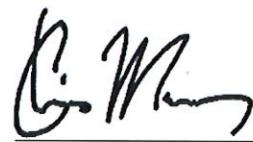
To submit a request, please e-mail both our offices: (1) a detailed description of the proposed project; (2) the contact information for an individual we can call for more details about the project, if necessary; (3) an acknowledgement that the Army Corps has verified this project is within its scope of responsibilities; and (4) any additional supporting documentation by 5:00 p.m. on Friday, January 16, 2026. Please submit as much detail and documentation about the project as possible. WRDA is incredibly technical, and the more information we have, the better we can determine and make the case for your project's eligibility. This information should be sent to both <WRDARequests@blumenthal.senate.gov> and <WRDAResources@murphy.senate.gov>. Our offices coordinate the review of the Connecticut WRDA applications and will jointly submit Connecticut's projects to the Senate Committee on Environment and Public Works.

Providing this information does not commit the community to paying for the study or construction costs; rather, it simply helps our offices get a greater understanding of our state's water resources needs and priorities so we can share those with the committee drafting the bill and pursue funding opportunities. There will be future opportunities to provide further information as the process moves forward. If you have any additional questions, you may contact the e-mail addresses above.

We look forward to hearing from you on this and other matters where we may be able to assist your community.

Sincerely,


RICHARD BLUMENTHAL
United States Senate


CHRISTOPHER S. MURPHY
United States Senate

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.

238 West Town Street
Norwich, CT 06360-2111
860-319-8806



139 Wolf Den Road
Brooklyn, CT 06234
860-774-9600

www.ConservateCT.org/eastern

BOARD of DIRECTORS

December 11, 2025

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First Selectman
Town of Sterling
1183 Plainfield Pike
P.O. Box 157, Oneco, CT
06373-0157

Dear Mr. Joslyn:

On behalf of the Eastern Connecticut Conservation District, Inc., I am writing to request Sterling's annual support in the amount of \$500 in your FY 27 budget. Attached are a copy of our 2024-25 Annual Report and current year operating budget.

As highlighted in our Annual Report, ECCD responded to inquiries from municipalities and residents within our 36-town District. These services are not covered by contracted services. In order to continue many of our technical assistance and educational outreach programs, we are required to seek additional sources of funding.

Support from Sterling would serve to enhance the number of people we can provide continuing natural resource conservation services throughout eastern Connecticut. Awareness and action continue to grow, as more and more people strive to practice sound conservation measures for their towns and properties.

We encourage you to read through our Annual Report and visit our website at www.ConservateCT.org/eastern to learn more about our non-profit organization.

If you have any questions or require any additional documentation, please contact me at Dan.Mullins@comcast.net. Thank you for your consideration of our request.

Respectfully Submitted,

Daniel Mullins

Daniel Mullins
Executive Director
Eastern Connecticut Conservation District, Inc.
860-319-8808

BUDGET - FISCAL YEAR 2026

July 1, 2025 - June 30, 2026

EASTERN CONNECTICUT CONSERVATION DISTRICT, INC.

Income

Contributory Income

State Funding	\$ 100,000
Municipal Funding	\$ 10,000
Private Contributions	\$ 1,000
Contributory Income Total:	\$ 111,000

Programs and Services Income

Miscellaneous Programs and Services	\$ 0
SW PCP Review for DEEP	\$ 40,000
Programs and Services Income Total:	\$ 40,000

Grants and Projects Income

23-01	FY 23 - Block Grant - Site Plan Reviews	\$ 40,000
FY 23	NACD TA funding via CSWC	\$ 15,000
FY23 LIS/BIL	FY23 LIS/BIL Funded Project (Shewville Dam Fishway)	\$ 4,703
75587	LISFF Square A Barn/Waste Structure	\$ 610,519
79554	LISFF Valley View Barn/Waste Structure	\$ 750,000
84809	LISFF Managing Silage Leachate in a Local Dairy Farm	\$ 725,000
20-06/21-08	FY 20/21 (319) - Birch Plain Creek Strpmwater Imp BMPs	\$ 104,100
2025-081	FY 21 (319) - Washington Park Pervious Pavers	\$ 280,000
2025-094	FY 23 - 319 Natchaug Watershed Advisory Bd	\$ 35,000
2025 - 095	Wequ. Cove Stormwater BMPs Implementation	\$ 344,000
	Anguilla Brook North. Headwaters Restoration	\$ 15,776
	The Eastern CT Watershed Network	\$ 41,968
2025 - 120	White Park Dam Modification	\$ 170,000
	Other Grants/Projects	\$ 2,000
	Grants and Projects Income Total:	\$ 3,138,066

<u>Other Income</u>				
Bank Interest Earned	\$	100		
Meeting Income	\$	400		
Miscellaneous	\$	0		
	Other Income Total:			\$ 500
	Total Income:			\$ 3,289,566
 Expenses				
<u>Administrative Expenses</u>				
Advertising	\$	2,000		
Dues, Memberships, Contributions	\$	1,500		
Insurance Premiums	\$	8,000		
	Administrative Expenses Total:			\$ 11,500
<u>Personnel Expenses</u>				
Wages	\$	300,543		
Employer's Payroll Taxes	\$	26,000		
Employer's SIMPLE Contribution	\$	5,000		
Unemployment Tax and Bond	\$	6,000		
Payroll Processing Support Services	\$	2,500		
Mileage, Tolls, Parking, Vehicles	\$	20,000		
Education, Conferences	\$	8,000		
Additional Staffing Cost Contingency	\$	25,000		
	Personnel Expenses Total:			\$ 393,043
<u>Programs and Services Expenses</u>				
Miscellaneous Programs and Services	\$	100		
SW PCP Review for DEEP	\$	500		
	Programs and Services Expenses Total:			\$ 600

Grant and Project Expenses

23-01	FY 23 - Block Grant - Site Plan Reviews	\$ 0
FY 23	NACD TA funding via CSWC	\$ 0
FY23 LIS/BIL	FY23 LIS/BIL Funded Project (Shewville Dam Fishway)	\$ 1,500
75587	LISFF Square A Barn/Waste Structure	\$ 578,421
79554	LISFF Valley View Barn/Waste Structure	\$ 720,000
84809	LISFF Managing Silage Leachate in a Local Dairy Farm	\$ 735,000
20-06/21-08	FY 20/21 (319) - Birch Plain Creek Strpmwater Imp BMPs	\$ 60,718
2025-081	FY 20 (319) - Washington Park Pervious Pavers	\$ 257,000
2025-094	FY 23 - 319 Natchaug Watershed Advisory Bd	\$ 5,000
2025-095	FY 25 - Wequ. Cove Stormwater BMPs Implementation	\$ 280,240
	Anguilla Brook North. Headwaters Restoration	\$ 6,576
	The Eastern CT Watershed Network	\$ 20,568
2025 -120	White Park Dam Modification	\$ 150,000
	Other Grants/Projects	\$ 0
	Grant and Project Expenses Total:	\$ 2,815,023

Expenses, continued**Office Expenses**

Accounting and Auditing	\$ 24,000
Communication Services	\$ 2,000
Office Machines	\$ 4,500
Office Supplies, Printer Ink & Software	\$ 4,500
Postage	\$ 3,000
Printing	\$ 3,000
Office rental (Brooklyn)	\$ 4,000
Other Services	\$ 500
Office Expenses Total:	\$ 45,500

Miscellaneous Expenses

Contingency	\$ 3,000
Meeting Expenses	\$ 2,000
Legal expenses (ECCD land in Brooklyn)	\$ 12,000
Executive Director Discretionary Spending	\$ 2,000
Miscellaneous	\$ 4,900
Miscellaneous Expenses Total:	\$ 23,900
Total Expenses:	\$ 3,289,566

January 5, 2026

Sterling Town Hall
Attention: First Selectman
1183 Plainfield Turnpike
Sterling, CT 06377



Dear First Selectman,

Senior Resources Agency on Aging is proud to support aging with dignity throughout 56 towns of Eastern Connecticut, including yours. As a private non-profit organization authorized by the Older Americans Act of 1965 and state statute, we help people by providing access to information and services that empower adults to remain in their community. This year, we have created an Annual Report which shows many of the programs we provide and work with that impact so many individuals. Please check it out through the QR code above.

Through our involvement at the federal, state, and local level we work to enhance the quality of life for older adults and caregivers. We work with a strong network of community-based agencies to offer a wide range of services and support, always seeking to fill the gaps in services that are needed by aging adults. Some of these services include Congregate and Home-delivered meals, Caregiver Support, Respite care, Medicare counseling, Benefits Screening and Application Assistance, Money Follows the Person Nursing Home transition, Healthy Living Classes, Community Resource funding, Transportation, and much more. We offer free and unbiased information to all older adults and those that care about them. We support Commissions on Aging and similar groups with education and advocacy guidance. We offer ongoing training and support to municipal agents and service agencies. We work with colleagues across the state and the country to ensure that best practices, good information and fiscally responsible care is provided to all residents.

For example, some services provided to residents of your town in fiscal year 2025 included case management, congregate and home-delivered meals, caregiver respite, benefits counseling, and transportation at a value of \$31,044.10. Medicare counseling and Nursing Home transition and most Healthy Living Classes are not included in this value assessment.

We look forward to continuing work with your town, residents, and community partners. You and your staff are encouraged to participate in our free training and collaborative meetings and there is helpful information available on our website and social media. The enclosed pages include a few highlights of upcoming events being offered, in-person, virtually and in hybrid formats.

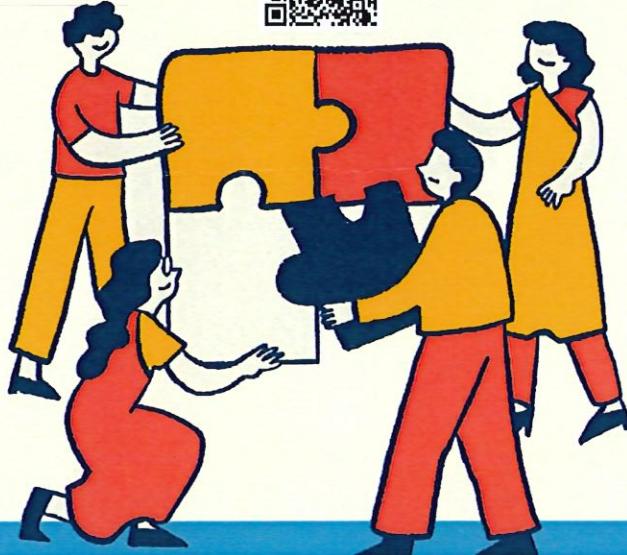
Healthy regards and Happy New Year,



Alison Dvorak, Executive Director

Let's COACT together! Commissions on Aging CT

Register for Zoom meeting
1/16/26, 3-4:30 pm



New to Medicare? Know your options!



Topics Covered:

- An overview of the Medicare Program
- Employment and insurance beyond the age of 65?
- How to avoid penalties: Understanding enrollment timelines
- Exploring your Medicare options
- Making Medicare more affordable through assistance programs
- Reporting Medicare fraud

Monthly webinars
2nd Wednesday's
10 a.m. - 12 p.m.

Scan QR code to register



Navigating Medicare

CHOICES/SHIP
provides free
unbiased information
and does not sell
insurance



Presented by:



Laura Crews
Senior Resources Agency on Aging
Director of Benefits Access

This flyer is supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of 3 financial assistance awards totaling \$1,339,660 with 100 percent funding by ACL/HHS. Approximately 40% SHIP, 30% MIPPA, 30% SMP. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

LiveWELL

It's Your Life...Live It Well

Join us and jump start your life with one
of our FREE workshops!

We offer a wide variety:



We encourage you to take
charge of your life and sign up
for one of our FREE workshops.
All workshops are beneficial
for Caregivers, family
members, and friends!
Contact Lori Rygielski at
860-383-1538 for more
information.

Senior Resources
AGENCY ON AGING

Senior Resources
AGENCY ON AGING

M Team 2026

"Preventing elder abuse starts with collaboration"

M-Team brings together professionals working with older adults to confidentially
discuss cases, develop solutions, and promote Elder Justice.
On Zoom or in person, from 8:30am - 9:30 am

Thursday, January 8, 2026: Senior Resources, 19 Ohio Ave., Suite 2, Norwich, CT 06360

Tuesday, February 3, 2026: Sheltering Arms, 165 McKinley Ave, Norwich, CT, 06360; Gold Room

Thursday, March 5, 2026: The Creamery Brook Village, 36 Vina Lane, Brooklyn, CT 06234

Tuesday, April 7, 2026: Clinton Senior Connection, 54 East Main Street, Clinton, CT 06413

Thursday, May 7, 2026: Senior Resources, 19 Ohio Ave. Suite 2. Norwich, CT 06360



If you have any questions, please contact:
Christine Foster
Service Navigator / Elder Justice Coordinator
Senior Resources Agency on Aging
19 Ohio Avenue, Suite 2
Norwich, CT 06360
Tel: 860-887-3550 ext. 117 | Direct: 860-222-8925
cfoster@seniorresourcesct.org



Cable TV Advisory Council of Eastern Connecticut
PO Box 50
Waterford, CT 06385

January 5, 2026

Mr. Jack Joslyn
Town of Sterling
PO Box 157
Oneida, CT 06373-0157

Dear First Selectman Cooper,

As one of nine municipalities within the Breezelne cable TV franchise, I want to remind you about the Cable TV Advisory Council. Connecticut State Statute 16-331 establishes cable television advisory councils. PURA Regulation Section 16-333-25 specifies that each municipality within the franchise region shall appoint members to the advisory council. Appointed members may be residents, employees or elected officials. Some municipalities have appointed their I.T. Manager. The advisory council members are active partners supporting the designated Community Access Provider programming and operations and an advisory agent for community interests in communications with the Cable Television company about policies, products, and services.

The senior elected official may appoint one member to represent Sterling. Your municipality's Board of Education may appoint one member to represent the Board of Education. If the Board of Education does not appoint a member, the senior elected official may appoint a member to represent the Board of Education. Open advisory council positions are shown at the bottom of this page. Additional information can be found at eltownhall.com/cac. Applicable PURA Regulations are reproduced on the back of this letter.

Additionally, we ask that your municipality's website include a link to the Cable TV Advisory Council pages (<https://eltownhall.com/government/boards-commissions/cable-tv-advisory-council/>) in the section that lists your boards and commissions and a link to the page explaining Community Access Television (<https://eltownhall.com/community/community-access-tv/>) in the section that lists information about community services available to all residents.

Sincerely,

Michael J. Meinz

Michael Meinz, Chair
Cable TV Advisory Council of Eastern Connecticut
MikeMeinz@yahoo.com

Members from Sterling:

OPEN	Municipality
OPEN	Board of Education

Cable TV Advisory Council of Eastern Connecticut
PO Box 50
Waterford, CT 06385

PURA Regulation Section 16-333-25. Appointment of advisory council members

The members of each advisory council shall be appointed as follows:

(a) The chief elected official of each town in the franchise area shall appoint one or more members who are residents of said town in accordance with the population of said town as determined by the most recent United States census in the following manner:

- (1) In towns having a population of less than 5,000 – one member.
- (2) In towns having a population of at least 5,000 but less than 20,000 – two members.
- (3) In towns having a population of at least 20,000 but less than 50,000 – three members.
- (4) In towns having a population of 50,000 or more – four members.

Insofar as is possible said appointments should reflect and be representative of the cultural, educational, ethnic and economic makeup of the population inhabiting said towns.

(b) The board of education in each town in the franchise area shall appoint one member of the advisory council. Such member shall reside in said town or be a member of said board of education, or be employed by said board of education.

(c) One member shall be appointed to the advisory council in each franchise area to represent all of the libraries of general public use located in the towns within that franchise. In the town in the franchise area having the largest population therein, as determined by the most recent United States census, the public library board charged with oversight and management of the town's public library as defined by Section 11-24a(b) of the General Statutes shall appoint the advisory council member. In the event there is no public library board in charge of the public library in that town, or if the library of general public use in that town, is a private eleemosynary library, or if no library in either category is located in that town, then said advisory council member shall be appointed by the chief elected official of said town. The advisory council member appointed hereunder shall be either a library board member or a professional library staff employee of a public library or a private eleemosynary library of general public use in a town within the franchise area.

(d) The franchisee shall appoint one member, who shall possess some expertise in the field of cable television and who shall serve without vote on the advisory council.

(e) Appointment of advisory council members pursuant to subsections (a) through (d), of this section, shall be subject to the following limitations:

- (1) No paid employee of a nonprofit organization providing community access operations may serve on an advisory council.
- (2) No employee of a CATV company, its subsidiaries or affiliates may serve on an advisory council except in the position of franchise representative serving without vote.
- (3) At least one seat, but no more than 25 percent of the total seats to which appointments may be made to an advisory council may be filled by persons who also are members of a board of directors of a nonprofit organization providing community access operations.
- (4) Advisory council members who also serve as a member of a board of directors of a nonprofit organization providing community access operations shall recuse themselves from voting on any financial matters related to their access organization.

PURA Regulation Section 16-333-26. Term of advisory council members

Each member of the advisory council shall serve for a term of two (2) years from the first day of July in the year in which such member is appointed. If an advisory council member has three consecutive unexcused absences or does not attend 50 percent of meetings duly noticed and held within a 12-month period, then the member will be deemed to have resigned from the council.

PLAINFIELD-KILLINGLY PROBATE COURT (27)

JANUARY 1, 2026

AGENDA

Review Proposed Budget 7/1/2026 to 06/30/2027

PLAINFIELD-KILLINGLY PROBATE COURT (27)

ALLOCATED PROBATE BUDGET – FISCAL YEAR 07/01/2025 – 06/30/2026

Canterbury	\$ 2,732.40
Killingly	\$ 9,580.68
Plainfield	\$ 8,077.86
Sterling	\$ 1,931.58
	\$22,322.52

PROPOSED PROBATE BUDGET – FISCAL YEAR 07/01/2026 – 06/30/2027

Canterbury	\$ 2,642.64
Killingly	\$ 9,248.20
Plainfield	\$ 7,841.08
Sterling	\$ 1,872.52

TOTAL PROPOSED PROBATE BUDGET **\$21,674.64**

PROPOSED BUDGET - FISCAL YEAR 07/01/2026-06/30/2027

<u>PROBATE EXPENSES</u>	2025-2026	2026-2027	<u>+/</u>
Telephone/Repairs	\$ 3,500.00	\$ 3,500.00	\$
Postage	\$ 5,000.00	\$ 4,500.00	\$ (500.00)
Office Supplies	\$ 3,000.00	\$ 3,000.00	\$
Copier Lease (New Contract 2/2023)	\$ 2,775.00	\$ 2,775.00	\$
Cleaning Service	\$ 1,950.00	\$ 1,950.00	\$
Laserfiche, WebEx, ISP	\$ 5,812.50	\$ 5,182.50	\$
InfoShred Doc. Destruction	\$ 217.14	\$ 217.14	\$
Dues/Subscriptions	\$ 550.00	\$ 550.00	\$
	\$22,174.64	\$21,674.64	(\$500.00)

ADDITIONAL NEEDED EXPENDITURE 2026-2027

\$.00

TOTAL PROBATE BUDGET

\$21,674.64

BUDGET BY TOWN AND POPULATION

FISCAL YEAR 07/01/2026-06/30/2027

Total Population	41,547 @ .52 per capita	
Canterbury	5,082 x .52	\$ 2,642.64
Killingly	17,785 x .52	\$9,248.20
Plainfield	15079 x .52	\$7,841.08
Sterling	3,601 x .52	<u>\$1,872.52</u>
TOTAL PROBATE BUDGET		\$21,674.64
	(FY 2026-2027)	

All parties have accepted the proposed budget for the fiscal year July 1, 2026 through June 30, 2027.

Dated this day of , 2026

TOWN OF Plainfield

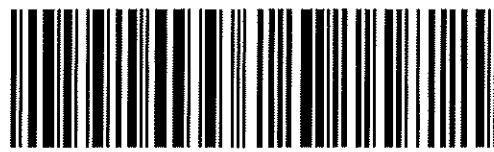
By

Kevin Cunningham, First Selectman

3.

MICHAEL N GUIMOND
STATE OF CONNECTICUT -
DEEP
79 ELM ST
HARTFORD CT 06106-1650

USPS CERTIFIED MAIL



PITNEY BOWES
\$8.86⁰
US POSTAGETM
FIRST-CLASS
028W0002311068
2009474469
ZIP 06106
JAN 08 2016



9414 8098 9864 3077 3149 39

LINCOLN A. COOPER
TOWN OF STERLING
PO BOX 157
1183 PLAINFIELD PIKE
ONECO CT 06373-0157

SENT CERTIFIED MAIL
RETURN RECEIPT REQUESTED

January 12, 2026

Town of Sterling
1183 Plainfield Pike
P.O. Box 157
Oneco, CT 06373

Attn: Lincoln A. Cooper, 1st Selectman

Re: Notification of Required Dam Inspection
STERLING POND DAM, STERLING
CT Dam ID#: 13601; Hazard Class: C
Inspection Frequency: 2 Yr.
Last Inspection date: 9/19/2024
Registered: Yes CDR Issue Date: 6/28/1994
Registration #: 201205152

Dear Dam Owner(s):

This letter serves to notify you that your dam is due for a regulatory inspection during the 2026 calendar year. The Department of Energy and Environmental Protection (DEEP) Dam Safety Program is contacting you because information in DEEP's records indicates that you own property containing all or a portion of the STERLING POND DAM. Pursuant to section 22a-409(c) of the Connecticut General Statutes (CGS), the Commissioner of DEEP is required to notify dam owners of this inspection requirement each January in the year the inspection is due.

DEEP Dam Safety records indicate that there is/are 1 dam owner(s). The Dam Safety Program has also sent this notification letter to all other known owners of this dam (if any). The Dam Safety Program recommends that you coordinate all dam-related activities with the other owners. If you are no longer a current owner or have sold the property, please contact the Dam Safety Program at the phone number or email address provided below. By law, individuals selling land containing a dam are required to notify the Commissioner of the sale.

A "regulatory" inspection is an inspection conducted in accordance with section 22a-409-2 of the Regulations of Connecticut State Agencies (RCSA). The inspection must be performed by a professional engineer licensed in the state of Connecticut and must take place on or before December 31, 2026. If there is significant growth of trees and brush on the dam, the vegetation should be cut and removed prior to the inspection to ensure full access and visibility of all areas of the dam. Vegetation

Notice of Required Inspection Page 2 of 2
STERLING POND DAM CT Dam ID#: 13601

removal is covered under the GP-014 (non-filing) general permit. Please refer to the GP-014 permit on the DEEP Dam Safety webpage for authorized activities and conditions.

Inspection procedures are available on the DEEP Dam Safety webpage at <https://portal.ct.gov/DEEP/Water/Dams/Dam-Inspections>. In the "Dam Inspections" section of the website please find the owner-responsible inspection information, fact sheets on hiring an engineer, instructions, and the inspection report template which must be used. Failure to follow the instructions and use the most recent template may result in report rejection.

The Dam Safety Program recommends that you attend the inspection with your engineer and participate in all stages of the process. Dam owners should use this opportunity to discuss with their engineer all necessary maintenance and engineering items required at the dam and contact the Dam Safety Program to inquire about the permitting requirements for completing the work. Dam owners are required to sign the completed report indicating that they have reviewed it. The report should be submitted to DEEP within 60 days of the inspection, however, the statute allows until March 15, 2027 before it is considered late. The report should be submitted by emailing a PDF to: DEEP.DamSafety@ct.gov. Dam Safety Program staff will review the inspection report and respond if it is acceptable or if any changes are required. Dam Safety staff will also be able to respond to any questions about the required permitting.

You should be aware that a failure to complete the inspection required by CGS section 22a-409(c) may trigger the injunction provisions of CGS section 22a-6(3), and you may be subject to a penalty pursuant to RCSA sections 22a-6b-1 through 15.

If you have any questions or feel that you may have received this notification in error, please contact the Dam Safety Program at 860-424-3706 or DEEP.DamSafety@ct.gov. Please include the CT Dam ID# in all communications.

Sincerely,



Anna Laskin
Supervising Civil Engineer
Dam Safety Program

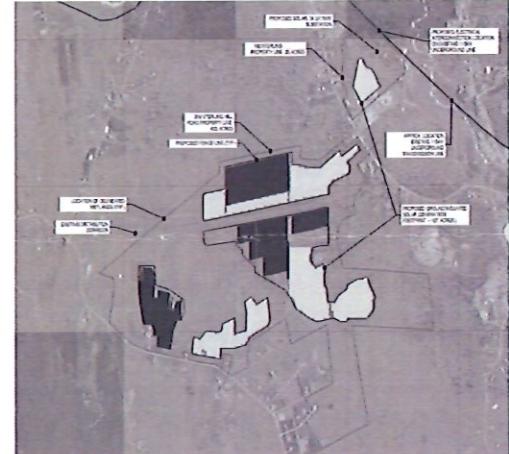
Husky Solar

PROJECT DESCRIPTION

- Husky Solar is a solar project located at 318 Sterling Hill Road, 166 Sterling Road and 0 Sugar Brook Road in Sterling and Plainfield Connecticut.
- The 50 MW AC system will generate enough electricity to power 6,692 average homes for a year.

BENEFITS TO STERLING AND PLAINFIELD

- Increased new annual municipal tax revenues with no additional burden on town services.
- Strengthened renewable energy resources that produce electricity locally with zero pollution.



ACHIEVING THE 100% ZERO CARBON TARGET BY 2040 & ENVIRONMENTAL BENEFITS

- As a Class I Renewable Energy Source, Husky Solar will help support the goals set forth in Governor Lamont's September 2019 Executive Order No. 3 100% zero carbon target for the electricity sector by 2040.
- Once operational, the project will offset the equivalent of 38,643 metric tons of CO2 annually, equal to the emissions from 4,348,238 gallons of gasoline consumed, or to the carbon sequestered by 638,962 tree seedlings grown for 10 years.
- This project was awarded as part of a CT DEEP competitive solicitation:
 - "These selections, which are designed to take advantage of federal clean energy tax credits before they expire, will improve the reliability of the state and region's electric grid, save Connecticut ratepayers money on energy supply and capacity market costs by bringing new affordable generation online, and increase the state's electricity supply with clean, emission-free resources. These projects were selected through a collaborative, competitive, multistate solicitation for new zero-carbon energy resources and are expected to come online before the end of 2030." - CT DEEP News Release, 12/18/25
- When completed, the project will use an estimated 202 acres out of a total 517 acres across multiple parcels, leaving the balance of the parcels to continue their prior land use characteristics.

APPROVAL PROCESS

Verogy requires approval from the Connecticut State Siting Council, which has jurisdiction over projects like Husky Solar. We will also be working closely with municipal departments in Plainfield and Sterling throughout the development of this project. Husky Solar will also obtain a General / SWPP Permit from CT DEEP, as well as a Self Verification from the U.S. Army Corps of Engineers.

Husky Solar One cont...

ESTIMATED PROJECT CALENDAR

WINTER	2025	Design phase completed
WINTER	2026	Application submitted to Connecticut Siting Council
SUMMER	2027	Construction Begins
SPRING	2029	Project Completion

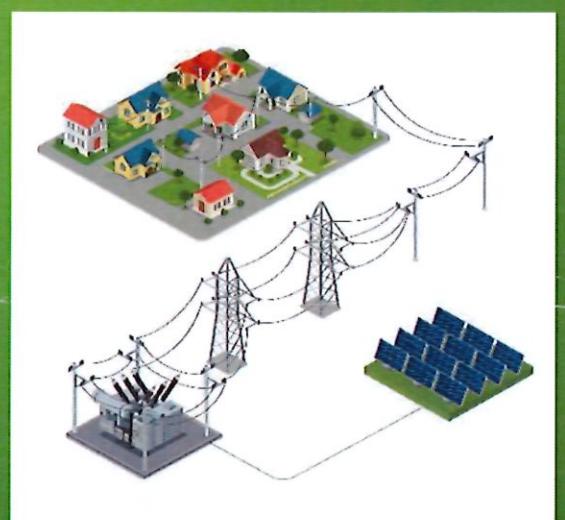
CONTACT US

Verogy is committed to keeping members of the Husky community informed about our projects, please feel free to contact us with questions or concerns. Residents with questions about the approval process can contact Verogy's Director of Development, Bryan Fitzgerald at development@verogy.com or 203-257-3375.

PROJECT CONTACT:

Bryan Fitzgerald
Director of Development
development@verogy.com
203-257-3375

FOR MORE
INFO ON THIS
PROJECT:



SOLAR ENERGY 101

1. Solar panels collect energy from the sun.
2. Inverters convert DC electricity to AC electricity.
3. Electricity is delivered to the circuit that connects to the substation through utility infrastructure.
4. Power is delivered to residential and business consumers through the local grid.

ABOUT VEROGY

Verogy is a Connecticut-based solar developer focused on commercial, industrial and small utility scale projects. Built on over 100 years of combined industry experience, the professionals at Verogy have developed, financed and constructed hundreds of solar projects across the United States.

HUSKY SOLAR

TOWN OF STERLING

PO BOX 157

ONECO, CT 06377

Re: Husky Solar

Dear TOWN OF STERLING :

I am writing to introduce you to Verogy. We are a West Hartford-based energy development and construction company focused on developing, building and operating solar and other energy generating resources. Our team has decades of experience in the development, financing, construction, and management of solar energy projects. We are excited to announce that we're currently pursuing a new solar project in Plainfield and Sterling. In addition to this letter, you will receive an official notice from our attorney that indicates our intent to file an application to the Connecticut Siting Council.

The proposed project, Husky Solar, is proposing to construct a 50-megawatt AC solar system, a 34.5KV/115KV substation, and a 115KV 3-breaker ring bus switching station located on approximately 202 acres across multiple parcels, including:

- between Sterling Road in Sterling and Sterling Hill Road in Plainfield,
- on Sterling Road, in Sterling, and
- on two parcels on Sugar Brook Road in Plainfield, Connecticut.

Additionally, Husky Solar will be an economic contributor to the towns, generating new property tax revenues and creating jobs in the region.

Enclosed is a fact sheet with additional information and we have established a project website (<https://www.verogy.com/husky-solar/>) which will be updated with the latest project information and available as a resource for you throughout this process.

We are having a community meeting at the Plainfield Town Hall on January 14th at 6PM (8 Community Avenue, Plainfield, CT 06374), where we will introduce the project, and have a Q&A period. We are looking forward to investing in Plainfield and Sterling and appreciate your feedback as we finalize designs on the Husky Solar project.

The Verogy team looks forward to connecting with neighbors as we work to develop Husky Solar. If you have any questions, please feel free to reach out.

Sincerely,
Bryan Fitzgerald
Co-Founder, Director of Development
Verogy | 124 LaSalle Road, 2nd Floor, West Hartford, CT 06107

TOWN OF STERLING
RECREATION PROGRAM COUNSELOR

Department:	Recreation
Reports to:	Recreation Director and Recreation After School Coordinator/Summer Camp Coordinator
Supervision	None
Position Status:	Non-Exempt
Weekly Hours:	Varies by Program Schedule
Salary Classification:	
Date Approved	October 2025

Position Summary/Purpose:

The purpose of this position is to provide direct supervision, guidance, and support to children participating in the Town of Sterling's **After School Program and Summer Camp Program**. Recreation Program Support Staff are responsible for ensuring a safe, engaging, and inclusive environment for all participants.

This position works under the direction of the **Recreation Director and Recreation After School Coordinator/Summer Camp Coordinator** and is focused solely on child interaction and activity facilitation. No administrative or clerical responsibilities are included in this role.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Supervise and actively engage with children during daily program activities, including games, crafts, sports, free play, and enrichment activities.
- Ensure a safe and respectful environment by enforcing program rules and behavior expectations.
- Assist in leading group activities as directed by the Coordinator.
- Help transition children between program areas (indoor/outdoor, activity to activity, arrival and dismissal).
- Report any behavioral concerns, incidents, or injuries to the Coordinator promptly.
- Monitor children for health, safety, and well-being throughout the program day.
- Assist with cleaning up activity areas and returning materials to designated storage.

Other Functions:

- Provide general support to ensure smooth program operation as directed by supervisory staff.
- Participate in staff meetings and training sessions.
- Perform similar or related work as required or as situations dictate.

Minimum Required Qualifications:

Education, Training and Experience:

The qualifications required would generally be acquired with a High School Diploma or enrollment in high school (minimum age 16). Experience working with children in a group setting (e.g., babysitting, camps, classroom assistance, youth sports) is preferred.

Special Requirements:

- Must pass a background check and any applicable youth program clearances.
- CPR/First Aid Certification preferred (training may be provided).
- Must be able to maintain appropriate boundaries and professionalism when working with children.

Knowledge/Skills/Abilities

- Ability to interact with children in a positive, patient, and engaging manner.
- Strong communication and teamwork skills.
- Ability to follow directions from supervisors and respond appropriately in emergency situations.
- Physical ability to participate in active play and outdoor recreation.
- Dependability and a willingness to be flexible to meet program needs.
- Ability to maintain confidentiality and uphold safety protocols.

Job Environment:

- Work is performed in both indoor and outdoor settings, including school buildings, playgrounds, fields, and recreation facilities.
- Regular contact with children, staff, and parents/guardians.
- May involve moderate physical activity, standing for long periods, and exposure to seasonal weather conditions.
- Must be comfortable working in a busy and sometimes noisy group environment.

Physical and Mental Requirements:

Work Environment

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor weather conditions			X	
Work in high, precarious places	X			
Work with toxic or caustic chemical	X			
Work with fumes or airborne particles	X			
Non weather related – extreme heat/cold		X		
Work near moving mechanical parts	X			
Risk of electrical shock	X			
Vibration	X			

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing			X	
Walking			X	
Sitting		X		
Talking and hearing				X

Using hands/fingers to handle/feel				X
Climbing or balancing		X		
Stooping, kneeling, crouching, and/or crawling		X		
Reaching with hands and arms			X	
Bending, pulling, and/or pushing		X		
Running/playing with Children			X	

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			X	
Up to 25 pounds		X		
Up to 50 pounds	X			
Up to 75 pounds	X			
Up to 100 pounds	X			
Over 100 pounds	X			

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)		X		
Quiet (library, private office)			X	
Moderate noise (computer, light traffic)				X
Loud Noise (heavy equipment/traffic)	X			
Very Loud (jack hammer work)	X			

Vision Requirements:

- Close vision (i.e. clear vision at 20 inches or less)
- Distance vision (i.e. clear vision at 20 feet or more)
- Color vision (i.e. ability to identify and distinguish colors)
- Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)
- Depth perception (i.e. three dimensional vision, ability to judge distances and spatial relationships)

(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.)

TOWN OF STERLING **RECREATION DIRECTOR**

Department:	Recreation
Reports to:	Board of Selectman
Supervision	NA
Position Status:	Non-Exempt
Weekly Hours:	30 (20-25 hrs. in office based on program needs)
Salary Classification:	
Date Approved	October 2025

Position Summary/Purpose:

The purpose of this position is to plan, coordinate, and administer recreational programs, events, and services for the Town of Sterling. The Recreation Director is responsible for managing recreational facilities, coordinating youth and adult programming, and supervising seasonal and part-time staff. The position also oversees operations of the after-school and summer camp programs through the support of a Recreation After School Coordinator/Summer Camp Coordinator.

The Recreation Director works under the general direction of the **Board of Selectmen** and is expected to exercise independent judgment and initiative in performing the duties of the position. The Director is responsible for enhancing the quality of life for residents through accessible and inclusive recreational opportunities.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Plan, organize, and implement recreational programs and community events for all age groups, including seasonal sports leagues, educational activities, holiday events, and fitness or wellness programming.
- Oversee and maintain the scheduling and usage of town-owned recreational spaces, including fields, courts, and indoor facilities.
- Supervise the Recreation After School Coordinator/Summer Camp Coordinator, who assists with administrative duties and manages program-specific operations.
- Recruit, hire, train, and supervise seasonal staff and volunteers as needed for programming and special events.
- Develop, submit, and manage the department's annual budget; track revenues and expenditures; make purchasing decisions for program supplies and equipment.
- Promote programs using the town's website, social media, newsletters, printed materials, and public announcements.
- Respond to inquiries and concerns from residents, participants, and parents in a timely, respectful, and solutions-oriented manner.
- Monitor and evaluate programs, services, and staff performance; recommend and implement programmatic improvements.

- Prepare reports and updates for the Board of Selectmen regarding programming, facility usage, staffing, and fiscal operations.
- Ensure safety procedures and liability protocols are in place and followed during all programs and events.
- Coordinate with other town departments, schools, and outside organizations for joint initiatives or facility use.

Other Functions:

- Perform similar or related work as required, directed, or as the situation dictates.
- Continue professional development and stay current on recreation trends, safety guidelines, and community needs.
- Support town-wide events and collaborate with other departments as needed to promote a unified public service mission.

Minimum Required Qualifications:

Education, Training and Experience:

The qualifications required would generally be acquired with an Associate's or Bachelor's Degree in Recreation Management, Public Administration, Education, or a related field, along with 2 or more years of experience in community programming, recreation, or municipal services; or any equivalent combination of education, experience, and training.

Supervisory and budget management experience preferred.

Special Requirements:

- Must possess or obtain CPR/First Aid certification within six months of hire.
- Must pass a background check.
- Valid driver's license required.

Knowledge/Skills/Abilities

- Strong organizational skills and attention to detail.
- Working knowledge of recreational programming principles, safety standards, and liability concerns.
- Ability to communicate effectively with residents, staff, volunteers, and public officials.
- Proficiency with office software (Microsoft Office, Google Workspace) and digital marketing platforms (website and social media).
- Ability to manage multiple programs simultaneously and meet deadlines.
- Knowledge of municipal budgeting and purchasing procedures.
- Ability to work independently with minimal supervision.
- Strong interpersonal and leadership skills.
- Ability to evaluate programming effectiveness and adapt to changing community needs.
- Ability to lift or carry program supplies and equipment as needed.

Job Environment:

- Administrative and supervisory work performed in an office environment with field work

as needed at recreational sites and events.

- Frequent interruptions during daily activities from staff, residents, or phone/email inquiries.
- Requires operation of standard office equipment, computers, and recreational supplies.
- Makes regular contact with the general public, town officials, program participants, vendors, school personnel, and community groups.
- Errors could result in disruption of service, poor public relations, financial loss, or safety risks to participants.
- Access to confidential participant or staff information may occur.

Physical and Mental Requirements:

Work Environment

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor weather conditions		X		
Work in high, precarious places	X			
Work with toxic or caustic chemical	X			
Work with fumes or airborne particles	X			
Non weather related – extreme heat/cold		X		
Work near moving mechanical parts	X			
Risk of electrical shock	X			
Vibration	X			

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing			X	
Walking			X	
Sitting				X
Talking and hearing				X
Using hands/fingers to handle/feel				X
Climbing or balancing		X		
Stooping, kneeling, crouching, and/or crawling		X		
Reaching with hands and arms				X
Bending, pulling, and/or pushing		X		
Other - Driving		X		

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			X	
Up to 25 pounds		X		
Up to 50 pounds	X			
Up to 75 pounds	X			
Up to 100 pounds	X			
Over 100 pounds	X			

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)		X		
Quiet (library, private office)			X	

Moderate noise (computer, light traffic)			X	
Loud Noise (heavy equipment/traffic)		X		
Very Loud (jack hammer work)	X			

Vision Requirements:

- X Close vision (i.e. clear vision at 20 inches or less)
- X Distance vision (i.e. clear vision at 20 feet or more)
- X Color vision (i.e. ability to identify and distinguish colors)
- X Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)
- X Depth perception (i.e. three dimensional vision, ability to judge distances and spatial relationships)

(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.)

TOWN OF STERLING

RECREATION AFTER SCHOOL/SUMMER CAMP COORDINATOR

Department:	Recreation
Reports to:	Recreation Director
Supervision	Seasonal Camp and After School Staff
Position Status:	Non-Exempt
Weekly Hours:	Varies by Season (20-29 hours/week)
Salary Classification:	
Date Approved	October 2025

Position Summary/Purpose:

The purpose of this position is to coordinate the day-to-day operations of the Town of Sterling's **after school program** during the school year and **summer camp program** during the summer. The Coordinator is responsible for program planning, supervision of seasonal staff, managing participant safety, and providing administrative support to the Recreation Director.

This position plays a vital role in ensuring the successful delivery of youth recreation services in the community. The Coordinator works under the general supervision of the Recreation Director and exercises independent judgment in managing assigned programs.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Plan and implement engaging, age-appropriate daily activities for the after school and summer camp programs.
- Supervise and schedule seasonal staff, including counselors and program aides.
- Monitor participant attendance, safety, and behavior; respond to incidents in accordance with department protocols.
- Communicate regularly with parents/guardians, school personnel, and Recreation Department staff regarding program updates, concerns, or issues.
- Provide administrative support to the Recreation Director, including data entry, participant registration, staff paperwork, scheduling, and supply ordering.
- Assist with promotion of after school and summer camp programs via flyers, school newsletters, town website, and social media.
- Ensure facilities used are clean, organized, and maintained in a safe condition.
- Maintain records related to attendance, incidents, and staffing; prepare reports as needed.
- Assist in the preparation of program budgets and tracking of expenses.

Other Functions:

- Support other town-sponsored recreational events or programs as needed.
- Attend staff meetings and training sessions.
- Perform similar or related work as required, directed, or as the situation dictates.

Minimum Required Qualifications:

Education, Training and Experience:

The qualifications required would generally be acquired with a High School Diploma or equivalent; some college coursework in education, recreation, or related field preferred. At least one year of experience working with children in a group setting required. Supervisory or program coordination experience strongly preferred.

Special Requirements:

- CPR/First Aid Certification required (or ability to obtain within 3 months).
- Must pass a background check and be fingerprinted per state childcare licensing requirements.
- Valid driver's license preferred.

Knowledge/Skills/Abilities

- Ability to plan and lead structured recreational and enrichment activities for children.
- Strong interpersonal skills; ability to communicate with children, parents, staff, and supervisors in a clear, friendly, and professional manner.
- Ability to supervise and motivate seasonal staff.
- Ability to prioritize, multitask, and remain calm in emergency or unexpected situations.
- Organizational skills for recordkeeping, scheduling, and supply management.
- Basic computer skills (email, Word, Excel, Google Docs).
- Knowledge of safety protocols related to youth programming and summer camp operations.
- Ability to work independently and exercise sound judgment.

Job Environment:

- Work is performed in indoor and outdoor settings, including classrooms, playgrounds, gyms, and fields.
- Frequent interaction with children, parents, staff, and members of the public.
- May require early morning, after school, or full-day summer hours.
- May involve moderate physical activity, including walking, standing, bending, or lifting.
- Errors could result in injury to participants, delay in services, or poor public relations.

Physical and Mental Requirements:

Work Environment

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor weather conditions			X	
Work in high, precarious places	X			
Work with toxic or caustic chemical	X			
Work with fumes or airborne particles	X			
Non weather related – extreme heat/cold		X		
Work near moving mechanical parts	X			
Risk of electrical shock	X			
Vibration	X			

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing			X	
Walking			X	
Sitting				X
Talking and hearing				X
Using hands/fingers to handle/feel				X
Climbing or balancing		X		
Stooping, kneeling, crouching, and/or crawling		X		
Reaching with hands and arms				X
Bending, pulling, and/or pushing		X		
Other - Driving		X		

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			X	
Up to 25 pounds		X		
Up to 50 pounds	X			
Up to 75 pounds	X			
Up to 100 pounds	X			
Over 100 pounds	X			

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)		X		
Quiet (library, private office)			X	
Moderate noise (computer, light traffic)			X	
Loud Noise (heavy equipment/traffic)		X		
Very Loud (jack hammer work)	X			

Vision Requirements:

- Close vision (i.e. clear vision at 20 inches or less)
- Distance vision (i.e. clear vision at 20 feet or more)
- Color vision (i.e. ability to identify and distinguish colors)
- Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)
- Depth perception (i.e. three dimensional vision, ability to judge distances and spatial relationships)

(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.)

ORDINANCE PROHIBITING STREET TAKEOVERS AND RELATED RECKLESS ACTIVITIES

BE IT ORDAINED, that the Town of Sterling does hereby adopt the following ordinance:

§ 1. PURPOSE

The purpose of this ordinance is to promote the public health, safety, and welfare by prohibiting and penalizing the organization, participation in, or spectating of street takeovers within the Town of Sterling. Street takeovers pose a serious threat to public safety, interfere with the normal flow of traffic, and disrupt community order. This ordinance is adopted pursuant to the authority granted by Public Act 25-80.

§ 2. DEFINITIONS

For this ordinance, the following definitions shall apply:

- A.** “All-terrain vehicle” means a self-propelled vehicle designed to travel over unimproved terrain and which has been determined by the State of Connecticut Commissioner of Motor Vehicles to be unsuitable for operation on the public highways and is not eligible for registration under Chapter 246 of the Connecticut General Statutes.
- B.** “Dirt bike” means a two-wheeled motorized recreational vehicle designed to travel over unimproved terrain and not designed for travel on a highway as defined in Connecticut General Statutes § 14-1.
- C.** “Mini-motorcycle” means a vehicle that (1) has not more than three wheels in contact with the ground, (2) has a manufactured seat height of less than twenty-six inches measured at the lowest point on top of the seat cushion without the rider, and (3) is propelled by an engine having a piston displacement of less than 50 c.c.
- D.** “Motorcycle” means a two- or three-wheeled motor vehicle capable of transporting or carrying one or more persons, such as a dirt bike, trail bike, motor-cross, endurance, or a flat-track.
- E.** “Participate” means to operate or ride in a vehicle involved in a street takeover.
- F.** “Organize” means to arrange, promote, or facilitate a street takeover event, including through social media or other communication platforms.
- G.** “Spectate” means to be present at the location of a street takeover and observe the event, regardless of whether they arrived intending to do so.
- H.** “Street Takeover” means the unlawful and willful act of impeding or blocking the normal flow of traffic on a public street, highway, or parking lot to engage in, facilitate, or spectate activities

such as reckless driving, vehicle stunts, street racing, burnouts, doughnuts, or any similar activity.

§3. PROHIBITED CONDUCT

It shall be unlawful for any person to:

- A.** Organize, promote, facilitate, or participate in a street takeover.
- B.** Recklessly operate a motor vehicle during a street takeover.
- C.** Attend or spectate a street takeover with the intent to observe or encourage the event.
- D.** Without limitation, any person acting in violation of this ordinance where such violation causes damage to private or municipal property, the person shall be liable for civil damages to fully repair or replace the same. This includes damage to trees, shrubs, open space, fences or other property.

§4. PENALTIES

A. Fines:

- 1. First offense: Fine not exceeding **\$1,000**
- 2. Second offense: Fine not exceeding **\$1,500**
- 3. Each subsequent offense: Fine not exceeding **\$2,000**

B. Vehicle Seizure and Forfeiture:

- 1. In addition to any fine herein, any all-terrain vehicle, mini-motorcycle, or motorcycle used in violation of this Ordinance shall become subject to impoundment, and to confiscation by and forfeiture to the Town of Sterling. The **Sterling Police Department** or any authorized State Police officer is hereby authorized to confiscate any all-terrain vehicle, mini-motorcycle, or motorcycle used in violation of this Ordinance, and to hold same as evidence in any related criminal proceeding, pending disposition.
- 2. If the Town of Sterling confiscates an all-terrain vehicle, mini-motorcycle, or motorcycle used in violation of this ordinance, it may conduct the procedure set forth in Connecticut General Statutes § 54-33g and sell it at a municipally conducted public auction.
- 3. If the Town of Sterling confiscates a dirt bike, mini-motorcycle, or other similar unauthorized vehicle, and such vehicle remains unclaimed for more than 90 days, the Town of Sterling may destroy the vehicle in accordance with state law.

4. Vehicles used in repeated offenses may be forfeited to the State of Connecticut under applicable law.
5. Any vehicle impounded only may be released to the owner upon proof of registration, subject to payment of any and all fines, towing and storage fees

§—5. ENFORCEMENT

The **Sterling Police Department** shall be authorized to enforce the provisions of this ordinance. Officers may issue citations, seize vehicles, and initiate proceedings for license suspension, vehicle forfeiture, and vehicle destruction in accordance with applicable law.

§—6. SEVERABILITY

If any provision of this ordinance is found to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be severed, and the remainder of the ordinance shall remain in full force and effect.

§—7. EFFECTIVE DATE

This ordinance shall take effect fifteen (15) days after publication in accordance with the Connecticut General Statutes.



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Prices Are Valid Until:

02/14/26

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Town Of Sterling
Pob 157
Attn: Accounts Payable
ONECO, CT 06373

Ship To:
Town Of Sterling
1183 Plainfield Pike
Attn: Cory Luba
STERLING, CT 06377

Bill Phone: **(860)564-2904 Ext.:101**
Work Phone: **(860)564-2904 Ext.:101**

(860)564-2904

Date		Customer Code	Terms	Salesperson	Ship Via		
01/15/26		CT324310	N/A	WB	FDX GROUND		
Line No	Qty Ord	Item Description			SKU# MFR#	Item Price	Amount
1	2	UBIQUITI POWER DISTRIBUTION PROFESSIONAL/REG Country of Origin: VIETNAM			UBUSPPDUPRO (USP-PDU-PRO)	277.61	555.22
		In Stock - while supplies last.					
2	3	LOGITECH M240 SILENT BLUETOOTH MOUSE - GRAPHITE/REG Country of Origin: VIETNAM			LOM240SBMG (910-007113)	19.86	59.58
		In Stock - while supplies last.					
3	1	APC BE1050G3 BACK-UPS/REG Country of Origin: VIETNAM			APBE1050G3 (BE1050G3)	150.88	150.88
		In Stock - while supplies last.					
4	2	AXIS M2036-LE 4MP OD NTWRK BULLET CAM/BLACK/REG Country of Origin: THAILAND			AXM2036LEBK (02134-001)	421.88	843.76

Continued on Next Page ...



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Quote No.: 1126716454

Date		Customer Code	Terms	Salesperson	Ship Via				
		CI324310	N/A	Slsm	FDX GROUND				
Line No	Qty Ord	Item Description		SKU# MFR#	Item Price	Amount			
		In Stock - while supplies last.							
5	2	AXIS M2036-LE 4MP OD NTWRK BULLET CAM/WHITE/REG Country of Origin: SWEDEN		AXM2036LEWH (02125-001)	421.88	843.76			
		In Stock - while supplies last.							
6	1	AXIS M3126-LVE 4MP TURRET CAMERA/2.4mm BLK/REG Country of Origin: CHINA		AXM3126LVEBK (02919-001)	497.05	497.05			
		In Stock - while supplies last.							
7	5	AXIS M3086-V 4MP NETWORK MINI DOME CAMERA/REG Country of Origin: MEXICO		AXM3086V (02374-001)	365.50	1,827.50			
		In Stock - while supplies last.							
8	2	APC SMART-UPS X 2200VA RACK/TOWER-100-127V/REG Country of Origin: UNITED STATES		APSX2200RMLV (SMX2200RMLVUS)	2,244.20	4,488.40			
		Special Order. 7-14 Business Days							
		PLEASE NOTE: ----- ***** Please reference your quote number on all PO's ***** ***** ALL PRICES ARE LISTED IN USD *****							
Payment Type - N/A				- Amount	Sub-Total:	9,266.15			
					Shipping:	103.23			
					Total:	9,369.38			



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QUOTE CONFIRMATION

CORY LUBA,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PSLL711	1/8/2026	SYNOLOGY NVR	25003462	\$1,579.20

QUOTE DETAILS					
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE	
Synology Disk Station DS425+ - NAS server Mfg. Part#: DS425+ Contract: OMNIA Mesa 2024056-01 - GOV (2024056-01)	1	8427724	\$578.52	\$578.52	
Synology Plus Series HAT3300 - hard drive - 6 TB - SATA 6Gb/s Mfg. Part#: HAT3300-6T Contract: OMNIA Mesa 2024056-01 - GOV (2024056-01)	3	7535865	\$209.08	\$627.24	
SYNOLOGY CLP4-E VIRTUAL LIC Mfg. Part#: CLP4-E Electronic distribution - NO MEDIA Contract: OMNIA Mesa 2024056-01 - GOV (2024056-01)	2	8535083	\$186.72	\$373.44	

SUBTOTAL	\$1,579.20
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$1,579.20

PURCHASER BILLING INFO	DELIVER TO
Billing Address: TOWN OF STERLING ACCTS PAYABLE 1183 PLAINFIELD PIKE ONECO, CT 06373- Phone: (860) 564-2728 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: TOWN OF STERLING CORY LUBA 1183 PLAINFIELD PIKE ONECO, CT 06373- Phone: (860) 564-2728 Shipping Method: DROP SHIP-GROUND
Please remit payments to:	

CDW Government
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Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Ramon Vargas | (855) 822-1394 | ramon.vargas@cdwg.com

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BOS 12/31/2025-1/15/2026

FY25-26 Vouchers

Voucher #	Date	Fund	Amount	Purpose
1273	1/6/2026	General	\$16,995.08	Town Weekly Payroll
1274	1/9/2026	General	\$197.21	ADP
1278	1/7/2026	Sewer	\$380.72	Eversource
1279	1/7/2026	Incubator	\$260.00	Impact Fire
1280	1/7/2026	Water	\$1,683.44	Eversource
1281	1/7/2026	Library	\$438.65	See attached
1282	1/7/2026	General	\$113,813.59	See attached
1283	1/13/2026	General	\$3,171.53	Library Payroll
1284	1/13/2026	General	\$15,947.81	Town Weekly Payroll
1285	1/16/2026	General	\$152.66	ADP
1289	1/8/2026	Water	\$166.70	Breezelne
1290	1/12/2026	General	\$194.63	Breezelne
1291	1/14/2026	Water	\$4,184.87	Whitewater
1292	1/14/2026	Library	\$629.79	See attached
1293	1/14/2026	General	\$25,475.63	See attached
Total:			\$183,692.31	

Town of Sterling

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1281

01/07/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Modern Marketing		019.5.00.00.4501.56400 Check #: 1399	Library-Books, Periodicals & Videos	\$235.71
			Vendor Total:	\$235.71
Penworthy		019.5.00.00.4501.56400 Check #: 1400	Library-Books, Periodicals & Videos	\$202.94
			Vendor Total:	\$202.94
			Grand Total:	\$438.65

End of Report

Town of Sterling

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1282

01/07/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Actionair Systems, Inc.		001.5.01.41.4184.54300 Check #: 55207	Town Hall-Heat & Air Conditioner Repairs	\$2,307.20
				Vendor Total: \$2,307.20
Adam M. Brais		001.4.00.00.0000.41110 Check #: 55208	Current Taxes	\$41.54
				Vendor Total: \$41.54
CAAO		001.5.01.41.4131.53010 Check #: 55209	Assessor-Professional Affiliations	\$90.00
				Vendor Total: \$90.00
CF Lessee K5 LLC		001.5.01.41.4184.56220 Check #: 55210	Town Hall-Electricity	\$426.24
				Vendor Total: \$426.24
Clean Restroom Rentals Inc.		001.5.01.45.4503.54102 Check #: 55211	Recreation-Portable Toilets	\$146.00
		001.5.01.45.4505.54102 Check #: 55211	Recreation-Portable Toilets	\$146.00
				Vendor Total: \$292.00
CWPM, LLC		001.5.01.45.4505.54101 Check #: 55212	Recreation-Parks & Grounds-Refuse Removal	\$104.50
				Vendor Total: \$104.50
Dept-Energy & Environmental Protection		001.4.00.00.0000.44103 Check #: 55213	Zoning and Subdivision Fees	\$232.00
		001.4.00.00.0000.44106 Check #: 55213	Wetlands Fees	\$0.00

Town of Sterling

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1282

01/07/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		001.4.00.00.0000.44210 Check #: 55213	Excavation Permits	\$0.00
				Vendor Total: \$232.00
Doris Desjardins	Dor0119	001.5.02.43.4307.56248 Check #: 55214	Snow & Ice Removal-Sand	\$3,240.00
				Vendor Total: \$3,240.00
Dorsey Landscaping & Stonewalls		001.5.02.43.4307.53400 Check #: 55215	Snow & Ice Removal-Contractual, Temp & Occastional	\$20,340.00
				Vendor Total: \$20,340.00
Econo Signs, LLC.	Eco0127	001.5.02.43.4303.56290 Check #: 55216	Highway & Streets-Traffic Control Signs	\$108.28
				Vendor Total: \$108.28
Equipment Specialists		001.5.02.43.4313.56010 Check #: 55217	Hwy Equip. Maintenance-Equip Maintenance Supplies	\$359.15
				Vendor Total: \$359.15
Eversource	Eve0136	001.5.01.41.4184.56220 Check #: 55218	Town Hall-Electricity	\$3,251.24
		001.5.02.43.4303.56220 Check #: 55218	Highway & Streets-Electricity	\$236.56
		001.5.02.43.4397.56220 Check #: 55218	Highway Garage-Electricity	\$281.19
				Vendor Total: \$3,768.99
Gannett New England LocaliQ		001.5.01.41.4117.55400 Check #: 55219	Administration-Advertising and Legal Notices	\$1,035.48
				Vendor Total: \$1,035.48

Town of Sterling

Voucher Supplement Account Summary

Voucher Batch Number: 1282

01/07/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Gary Smith		001.4.00.00.0000.41110 Check #: 55220	Current Tax es	\$52.62
James R Creamer Jr		001.4.00.00.0000.41110 Check #: 55221	Current Tax es	\$206.10
Mary Silvestri	Mar0237	001.5.01.45.4503.53901 Check #: 55222	Recreation–Recreation Programs	\$240.00
Matthew R Camodeo		001.4.00.00.0000.41110 Check #: 55223	Current Tax es	\$24.75
Microbac Laboratories, Inc.	Mic0248	001.5.01.41.4184.53400 Check #: 55224	Town Hall–Contractual–Water Testing/Qtrly	\$212.75
Northeastern Council of Governments	Nor0270	001.5.01.42.4207.53900 Check #: 55225	Medical Intercept Program	\$964.00
Plainfield-Killingly Probate Court	Pla0292	001.5.01.41.4161.53010 Check #: 55226	Probate–Professional Affiliations	\$1,931.58
Point Software		001.4.00.00.0000.42201 Check #: 55227	Building Permits	\$230.00

Town of Sterling

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1282

01/07/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$230.00
Quality Data Service, Inc.	Qua0298	001.5.01.41.4135.53510 Check #: 55228	Revenue Collector-Data Processing	\$824.16
				Vendor Total: \$824.16
Russell Bonner		001.5.01.41.4184.54301 Check #: 55229	Town Hall-Building Maintenance	\$175.00
				Vendor Total: \$175.00
State of Connecticut		001.4.00.00.0000.42251 Check #: 55230	Marriage Licenses	\$340.00
				Vendor Total: \$340.00
State of Connecticut-DAS	Sta0359	001.4.00.00.0000.42201 Check #: 55231	Building Permits	\$573.25
				Vendor Total: \$573.25
State of Connecticut-DEEP		001.4.00.00.0000.42241 Check #: 55232	Sport Licenses	\$40.00
				Vendor Total: \$40.00
Sterling Community School	Ste0367	001.5.01.41.4185.53300 Check #: 55233	Central Supplies-IT Service	\$16,147.50
				Vendor Total: \$16,147.50
Towne Engineering, Inc.	Tow0403	001.5.01.43.4305.53010 Check #: 55234	Engineering	\$2,822.50
				Vendor Total: \$2,822.50
Treasurer, State of Connecticut.				

Town of Sterling

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1282

01/07/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		001.4.00.00.0000.42252 Check #: 55235	Community Investment	\$1,800.00
		001.4.00.00.0000.42253 Check #: 55235	MERS	\$1,178.00
				Vendor Total: \$2,978.00
Treasurer, State of Connecticut..		001.4.00.00.0000.42254 Check #: 55236	Historic Preservation	\$320.00
				Vendor Total: \$320.00
Tyche Planning & Policy Group, LLC		001.5.01.41.4151.53400 Check #: 55237	Land Use-Contractual-Town Planner	\$2,000.00
				Vendor Total: \$2,000.00
Venture Communications & Security LLC.	Ven0424	001.5.01.41.4184.54302 Check #: 55238	Town Hall-Fire/Security Service	\$1,280.00
				Vendor Total: \$1,280.00
Voluntown/Sterling Transfer Station		001.5.01.43.4317.55010 Check #: 55239	Transfer Station	\$50,106.00
				Vendor Total: \$50,106.00
				Grand Total: \$113,813.59

End of Report

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 1/31/2026

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.5.01.41.4103.51625	BOF-Recording Secretary	\$2,000.00	\$500.00	\$500.00	\$1,500.00	\$700.00	\$800.00	40.00%
001.5.01.41.4103.53400	BOF-Fixed Asset Services	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
001.5.01.41.4103.53410	BOF-General Government Audit	\$48,000.00	\$0.00	\$0.00	\$48,000.00	\$48,000.00	\$0.00	0.00%
001.5.01.41.4103.55400	BOF-Advertising and Legal Noti	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
001.5.01.41.4103.58002	BOF-Referendum Expenses	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100.00%
	Department: Board of Finance - 4103	\$59,700.00	\$500.00	\$500.00	\$59,200.00	\$48,700.00	\$10,500.00	17.59%
001.5.01.41.4111.51620	BOS-Salary	\$76,143.00	\$40,307.58	\$40,307.58	\$35,835.42	\$35,456.06	\$379.36	0.50%
001.5.01.41.4111.51625	BOS-Recording Secretary	\$600.00	\$207.12	\$207.12	\$392.88	\$392.88	\$0.00	0.00%
001.5.01.41.4111.53010	BOS-Professional Affiliations	\$8,000.00	\$5,092.72	\$5,092.72	\$2,907.28	\$0.00	\$2,907.28	36.34%
001.5.01.41.4111.53200	BOS-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	(\$20.00)	0.00%
	Department: Selectmen - 4111	\$84,743.00	\$45,607.42	\$45,607.42	\$39,135.58	\$35,868.94	\$3,266.64	3.85%
001.5.01.41.4117.51610	Administration-Regular Payroll	\$67,860.00	\$25,607.51	\$25,607.51	\$42,252.49	\$42,252.49	\$0.00	0.00%
001.5.01.41.4117.51620	Administration-Part Times Wage	\$0.00	\$1,953.44	\$1,953.44	(\$1,953.44)	\$1,549.28	(\$3,502.72)	0.00%
001.5.01.41.4117.53010	Administration-Professional Af	\$0.00	\$2,130.00	\$2,130.00	(\$2,130.00)	\$0.00	(\$2,130.00)	0.00%
001.5.01.41.4117.53400	Administration-Payroll Service	\$9,100.00	\$3,236.79	\$3,236.79	\$5,863.21	\$3,998.60	\$1,864.61	20.49%
001.5.01.41.4117.53510	Administration-Bookkeeping Upd	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
001.5.01.41.4117.55400	Administration-Advertising and	\$2,000.00	\$4,065.21	\$4,065.21	(\$2,065.21)	\$0.00	(\$2,065.21)	-103.26%
001.5.01.41.4117.55500	Administration-Printing and Pu	\$0.00	\$671.64	\$671.64	(\$671.64)	\$0.00	(\$671.64)	0.00%
001.5.01.41.4117.55800	Administration-Mileage	\$8,500.00	\$3,359.44	\$3,359.44	\$5,140.56	\$5,140.56	\$0.00	0.00%
	Department: Administration - 4117	\$97,460.00	\$41,024.03	\$41,024.03	\$56,435.97	\$62,940.93	(\$6,504.96)	-6.67%
001.5.01.41.4131.51610	Assessor-Regular Payroll	\$67,588.00	\$36,393.28	\$36,393.28	\$31,194.72	\$31,194.72	\$0.00	0.00%
001.5.01.41.4131.53010	Assessor-Professional Affiliat	\$550.00	\$410.00	\$410.00	\$140.00	\$25.00	\$115.00	20.91%
001.5.01.41.4131.53200	Assessor-Meetings	\$700.00	\$300.00	\$300.00	\$400.00	\$0.00	\$400.00	57.14%
001.5.01.41.4131.53510	Assessor-Data Processing	\$25,000.00	\$21,290.24	\$21,290.24	\$3,709.76	\$0.00	\$3,709.76	14.84%
001.5.01.41.4131.53520	Assessor-Mapping-GIS Updates	\$10,000.00	\$4,300.00	\$4,300.00	\$5,700.00	\$5,700.00	\$0.00	0.00%
001.5.01.41.4131.55400	Assessor-Advertising and Legal	\$250.00	\$1,289.76	\$1,289.76	(\$1,039.76)	\$0.00	(\$1,039.76)	-415.90%
001.5.01.41.4131.55800	Assessor-Mileage	\$300.00	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	0.00%
001.5.01.41.4131.56400	Assessor-Books and Periodicals	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
	Department: Assessor - 4131	\$106,488.00	\$63,983.28	\$63,983.28	\$42,504.72	\$37,219.72	\$5,285.00	4.96%
001.5.01.41.4135.51610	Revenue Collector-Regular Payr	\$49,200.00	\$26,601.36	\$26,601.36	\$22,598.64	\$22,598.64	\$0.00	0.00%
001.5.01.41.4135.51620	Revenue Collector-Part Times W	\$12,000.00	\$8,087.50	\$8,087.50	\$3,912.50	\$2,312.50	\$1,600.00	13.33%
001.5.01.41.4135.53010	Revenue Collector-Professional	\$150.00	\$20.00	\$20.00	\$130.00	\$0.00	\$130.00	86.67%
001.5.01.41.4135.53200	Revenue Collector-Meetings	\$100.00	\$60.00	\$60.00	\$40.00	\$0.00	\$40.00	40.00%
001.5.01.41.4135.53220	Revenue Collector-Professional	\$1,620.00	\$350.00	\$350.00	\$1,270.00	\$0.00	\$1,270.00	78.40%
001.5.01.41.4135.53510	Revenue Collector-Data Process	\$13,260.00	\$10,673.69	\$10,673.69	\$2,586.31	\$5,675.84	(\$3,089.53)	-23.30%
001.5.01.41.4135.53900	Revenue Collector-Motor Vehicl	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
001.5.01.41.4135.55400	Revenue Collector-Advertising	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
001.5.01.41.4135.55800	Revenue Collector-Mileage	\$2,700.00	\$698.60	\$698.60	\$2,001.40	\$2,001.40	\$0.00	0.00%
	Department: Revenue Collector - 4135	\$82,580.00	\$46,491.15	\$46,491.15	\$36,088.85	\$32,588.38	\$3,500.47	4.24%
001.5.01.41.4137.51610	Treasurer-Wages	\$56,238.00	\$43,313.00	\$43,313.00	\$12,925.00	\$25,725.00	(\$12,800.00)	-22.76%
001.5.01.41.4137.55800	Treasurer-Mileage	\$600.00	\$249.50	\$249.50	\$350.50	\$350.50	\$0.00	0.00%
001.5.01.41.4137.58100	Treasurer-Bank Fees	\$0.00	\$12.00	\$12.00	(\$12.00)	\$0.00	(\$12.00)	0.00%
	Department: Treasurer - 4137	\$56,838.00	\$43,574.50	\$43,574.50	\$13,263.50	\$26,075.50	(\$12,812.00)	-22.54%
001.5.01.41.4139.53020	Legal-Town Attorney	\$20,000.00	\$29,394.83	\$29,394.83	(\$9,394.83)	\$0.00	(\$9,394.83)	-46.97%
	Department: Legal - 4139	\$20,000.00	\$29,394.83	\$29,394.83	(\$9,394.83)	\$0.00	(\$9,394.83)	-46.97%

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.5.01.41.4147.51610	Town Clerk-Regular Payroll	\$55,451.00	\$29,944.45	\$29,944.45	\$25,506.55	\$25,506.55	\$0.00	0.00%
001.5.01.41.4147.51620	Town Clerk-Part Times Wages	\$12,000.00	\$8,746.19	\$8,746.19	\$3,253.81	\$3,253.81	\$0.00	0.00%
001.5.01.41.4147.53010	Town Clerk-Professional Affili	\$450.00	\$185.00	\$185.00	\$265.00	\$0.00	\$265.00	58.89%
001.5.01.41.4147.53200	Town Clerk-Meetings	\$0.00	\$520.00	\$520.00	(\$520.00)	\$0.00	(\$520.00)	0.00%
001.5.01.41.4147.53220	Town Clerk-Professional Develo	\$2,500.00	\$295.00	\$295.00	\$2,205.00	\$0.00	\$2,205.00	88.20%
001.5.01.41.4147.53400	Town Clerk-Historic Preservati	\$5,500.00	\$913.00	\$913.00	\$4,587.00	\$0.00	\$4,587.00	83.40%
001.5.01.41.4147.53510	Town Clerk-Data Processing	\$16,500.00	\$9,542.81	\$9,542.81	\$6,957.19	\$10,332.00	(\$3,374.81)	-20.45%
001.5.01.41.4147.55400	Town Clerk-Advertising and Leg	\$550.00	\$2,702.78	\$2,702.78	(\$2,152.78)	\$0.00	(\$2,152.78)	-391.41%
001.5.01.41.4147.55800	Town Clerk-Mileage	\$350.00	\$154.28	\$154.28	\$195.72	\$195.72	\$0.00	0.00%
001.5.01.41.4147.56400	Town Clerk-Books & Vitals	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
001.5.01.41.4147.56900	Town Clerk-Dog Licenses	\$125.00	\$0.00	\$0.00	\$125.00	\$35.00	\$90.00	72.00%
001.5.01.41.4147.58100	Town Clerk-State Dog Report	\$2,000.00	\$1,626.50	\$1,626.50	\$373.50	\$0.00	\$373.50	18.68%
	Department: Town Clerk - 4147	\$95,576.00	\$54,630.01	\$54,630.01	\$40,945.99	\$39,323.08	\$1,622.91	1.70%
001.5.01.41.4149.51620	Elections-Part Times Wages	\$38,362.00	\$22,034.40	\$22,034.40	\$16,327.60	\$20,461.60	(\$4,134.00)	-10.78%
001.5.01.41.4149.53010	Elections-Professional Affilia	\$220.00	\$565.00	\$565.00	(\$345.00)	\$170.00	(\$515.00)	-234.09%
001.5.01.41.4149.53220	Elections-Professional Develop	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
001.5.01.41.4149.54300	Elections-Equipment Maintenanc	\$5,987.00	\$2,641.00	\$2,641.00	\$3,346.00	\$0.00	\$3,346.00	55.89%
001.5.01.41.4149.55400	Elections-Advertising and Lega	\$3,205.00	\$434.00	\$434.00	\$2,771.00	\$0.00	\$2,771.00	86.46%
001.5.01.41.4149.55500	Elections-Printing & Publicati	\$4,550.00	\$902.50	\$902.50	\$3,647.50	\$0.00	\$3,647.50	80.16%
001.5.01.41.4149.55800	Elections-Mileage	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
001.5.01.41.4149.56010	Elections-Office Supplies	\$2,000.00	\$30.85	\$30.85	\$1,969.15	\$0.00	\$1,969.15	98.46%
	Department: Registrar of Voters - 4149	\$55,574.00	\$26,607.75	\$26,607.75	\$28,966.25	\$20,631.60	\$8,334.65	15.00%
001.5.01.41.4151.53400	Land Use-Contractual-Town Plan	\$46,500.00	\$13,680.00	\$13,680.00	\$32,820.00	\$6,000.00	\$26,820.00	57.68%
	Department: Land Use - 4151	\$46,500.00	\$13,680.00	\$13,680.00	\$32,820.00	\$6,000.00	\$26,820.00	57.68%
001.5.01.41.4153.51625	Planning Dept.-Recording Secre	\$2,700.00	\$750.00	\$750.00	\$1,950.00	\$2,450.00	(\$500.00)	-18.52%
001.5.01.41.4153.53020	Planning Dept.-Legal Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
001.5.01.41.4153.53220	Planning Dept.-Professional De	\$200.00	\$20.00	\$20.00	\$180.00	\$0.00	\$180.00	90.00%
001.5.01.41.4153.55400	Planning Dept.-Advertising and	\$3,000.00	\$233.20	\$233.20	\$2,766.80	\$0.00	\$2,766.80	92.23%
	Department: Planning - 4153	\$20,900.00	\$1,003.20	\$1,003.20	\$19,896.80	\$2,450.00	\$17,446.80	83.48%
001.5.01.41.4155.51625	Zoning Bd Appeals-Recording Se	\$500.00	\$200.00	\$200.00	\$300.00	\$1,000.00	(\$700.00)	-140.00%
001.5.01.41.4155.53220	Zoning Bd Appeals-Professional	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
001.5.01.41.4155.55400	Zoning Bd Appeals-Advertising	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
	Department: Zoning/Appeals Board - 4155	\$2,300.00	\$200.00	\$200.00	\$2,100.00	\$1,000.00	\$1,100.00	47.83%
001.5.01.41.4161.53010	Probate-Professional Affiliati	\$2,000.00	\$1,931.58	\$1,931.58	\$68.42	\$0.00	\$68.42	3.42%
	Department: Probate - 4161	\$2,000.00	\$1,931.58	\$1,931.58	\$68.42	\$0.00	\$68.42	3.42%
001.5.01.41.4163.51620	Inland/Wetlands-Part Times Wag	\$13,180.00	\$6,448.59	\$6,448.59	\$6,731.41	\$6,731.41	\$0.00	0.00%
001.5.01.41.4163.51625	Inland/Wetlands-Recording Secr	\$1,200.00	\$200.00	\$200.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
001.5.01.41.4163.53010	Inland/Wetlands-Professional A	\$100.00	\$0.00	\$0.00	\$100.00	\$65.00	\$35.00	35.00%
001.5.01.41.4163.53220	Inland/Wetlands-Professional D	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
001.5.01.41.4163.55400	Inland/Wetlands-Advertising an	\$1,500.00	\$106.00	\$106.00	\$1,394.00	\$0.00	\$1,394.00	92.93%
	Department: Inlands/Wetlands - 4163	\$16,280.00	\$6,754.59	\$6,754.59	\$9,525.41	\$7,796.41	\$1,729.00	10.62%
001.5.01.41.4173.51620	Economic Development-Part Time	\$12,000.00	\$5,711.10	\$5,711.10	\$6,288.90	\$6,040.30	\$248.60	2.07%
001.5.01.41.4173.51625	Economic Development-Recording	\$600.00	\$316.46	\$316.46	\$283.54	\$1,132.14	(\$848.60)	-141.43%

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.5.01.41.4173.53200	Economic Development-Meetings	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Department: Econ. Dev. Economic Development - 4173	\$12,800.00	\$6,027.56	\$6,027.56	\$6,772.44	\$7,172.44	(\$400.00)	-3.13%
001.5.01.41.4184.51620	Town Hall-Part Time Payroll	\$10,900.00	\$5,698.84	\$5,698.84	\$5,201.16	\$5,201.16	\$0.00	0.00%
001.5.01.41.4184.53400	Town Hall-Contractual-Water Te	\$1,000.00	\$425.50	\$425.50	\$574.50	\$574.50	\$0.00	0.00%
001.5.01.41.4184.54101	Town Hall-Refuse Removal	\$2,000.00	\$1,162.78	\$1,162.78	\$837.22	\$0.00	\$837.22	41.86%
001.5.01.41.4184.54300	Town Hall-Heat & Air Condition	\$0.00	\$2,307.20	\$2,307.20	(\$2,307.20)	\$0.00	(\$2,307.20)	0.00%
001.5.01.41.4184.54301	Town Hall-Building Maintenance	\$15,000.00	\$12,800.78	\$12,800.78	\$2,199.22	\$0.00	\$2,199.22	14.66%
001.5.01.41.4184.54302	Town Hall-Fire/Security Servic	\$3,100.00	\$2,967.40	\$2,967.40	\$132.60	\$0.00	\$132.60	4.28%
001.5.01.41.4184.56220	Town Hall-Electricity	\$17,000.00	\$11,209.67	\$11,209.67	\$5,790.33	\$3,369.60	\$2,420.73	14.24%
001.5.01.41.4184.56225	Town Hall-Telephone, Internet	\$5,000.00	\$983.46	\$983.46	\$4,016.54	\$0.00	\$4,016.54	80.33%
	Department: Town Hall - 4184	\$54,000.00	\$37,555.63	\$37,555.63	\$16,444.37	\$9,145.26	\$7,299.11	13.52%
001.5.01.41.4185.53300	Central Supplies-IT Service	\$30,000.00	\$62,513.44	\$62,513.44	(\$32,513.44)	\$0.00	(\$32,513.44)	-108.38%
001.5.01.41.4185.53900	Central Supplies-Equipment Ren	\$5,200.00	\$3,325.13	\$3,325.13	\$1,874.87	\$1,874.87	\$0.00	0.00%
001.5.01.41.4185.55301	Central Supplies-Postage	\$7,000.00	\$2,497.17	\$2,497.17	\$4,502.83	\$1,673.88	\$2,828.95	40.41%
001.5.01.41.4185.56010	Central Supplies-Office Suppli	\$16,000.00	\$9,520.96	\$9,520.96	\$6,479.04	\$351.52	\$6,127.52	38.30%
001.5.01.41.4185.56500	Central Supplies-Office Equipm	\$2,000.00	\$4,760.91	\$4,760.91	(\$2,760.91)	\$151.71	(\$2,912.62)	-145.63%
	Department: Central Supplies & Services - 4185	\$60,200.00	\$82,617.61	\$82,617.61	(\$22,417.61)	\$4,051.98	(\$26,469.59)	-43.97%
001.5.01.41.4199.51620	Bd Assessment Appeals-Part Tim	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
001.5.01.41.4199.55400	Bd Assessment Appeals-Advertis	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
	Department: Board of Assessment Appeals - 4199	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	Function: General Government - 41	\$875,139.00	\$501,583.14	\$501,583.14	\$373,555.86	\$340,964.24	\$32,591.62	3.72%
001.5.01.42.4207.53900	Medical Intercept Program	\$12,000.00	\$6,354.00	\$6,354.00	\$5,646.00	\$5,646.00	\$0.00	0.00%
	Department: EMS - 4207	\$12,000.00	\$6,354.00	\$6,354.00	\$5,646.00	\$5,646.00	\$0.00	0.00%
001.5.01.42.4213.51620	Building Dept.-Part Times Wage	\$22,000.00	\$12,955.64	\$12,955.64	\$9,044.36	\$9,044.36	\$0.00	0.00%
001.5.01.42.4213.53010	Building Dept.-Professional Af	\$250.00	\$65.00	\$65.00	\$185.00	\$0.00	\$185.00	74.00%
001.5.01.42.4213.53220	Building Dept.-Professional De	\$0.00	\$25.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
001.5.01.42.4213.55800	Building Dept.-Mileage	\$2,080.00	\$1,120.00	\$1,120.00	\$960.00	\$960.00	\$0.00	0.00%
	Department: Building - 4213	\$24,330.00	\$14,165.64	\$14,165.64	\$10,164.36	\$10,004.36	\$160.00	0.66%
001.5.01.42.4215.53010	Animal Control	\$20,000.00	\$14,976.84	\$14,976.84	\$5,023.16	\$0.00	\$5,023.16	25.12%
	Department: Animal control - 4215	\$20,000.00	\$14,976.84	\$14,976.84	\$5,023.16	\$0.00	\$5,023.16	25.12%
001.5.01.42.4219.51620	Fire Marshal-Part Times Wages	\$18,547.00	\$9,094.74	\$9,094.74	\$9,452.26	\$9,094.74	\$357.52	1.93%
001.5.01.42.4219.53010	Fire Marshal-Professional Affi	\$500.00	\$239.29	\$239.29	\$260.71	\$0.00	\$260.71	52.14%
001.5.01.42.4219.53200	Fire Marshal-Meetings	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
001.5.01.42.4219.53220	Fire Marshal-Professional Deve	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
001.5.01.42.4219.55800	Fire Marshal-Mileage	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
001.5.01.42.4219.56400	Fire Marshal-Books	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
001.5.01.42.4219.58269	Fire Marshal-Awards	\$300.00	\$200.00	\$200.00	\$100.00	\$0.00	\$100.00	33.33%
	Department: Fire Marshal - 4219	\$22,047.00	\$9,534.03	\$9,534.03	\$12,512.97	\$9,094.74	\$3,418.23	15.50%
001.5.01.42.4223.51620	Civil Preparedness-Part Times	\$2,400.00	\$2,400.01	\$2,400.01	(\$0.01)	\$0.00	(\$0.01)	0.00%
	Department: Civil Preparedness - 4223	\$2,400.00	\$2,400.01	\$2,400.01	(\$0.01)	\$0.00	(\$0.01)	0.00%
	Function: Public Safety - 42	\$80,777.00	\$47,430.52	\$47,430.52	\$33,346.48	\$24,745.10	\$8,601.38	10.65%

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.5.01.43.4305.53010	Engineering	\$40,000.00	\$10,212.50	\$10,212.50	\$29,787.50	\$21,787.50	\$8,000.00	20.00%
	Department: Engineering - 4305	\$40,000.00	\$10,212.50	\$10,212.50	\$29,787.50	\$21,787.50	\$8,000.00	20.00%
001.5.01.43.4317.55010	Transfer Station	\$104,030.00	\$100,212.01	\$100,212.01	\$3,817.99	\$0.00	\$3,817.99	3.67%
001.5.01.43.4317.55200	Transfer Station-Insurance	\$2,472.00	\$0.00	\$0.00	\$2,472.00	\$2,400.00	\$72.00	2.91%
	Department: Waste Collection - 4317	\$106,502.00	\$100,212.01	\$100,212.01	\$6,289.99	\$2,400.00	\$3,889.99	3.65%
001.5.01.43.4327.53400	Care of Soldiers Graves	\$6,800.00	\$0.00	\$0.00	\$6,800.00	\$0.00	\$6,800.00	100.00%
001.5.01.43.4327.58263	Cemetery Association	\$0.00	\$4,460.00	\$4,460.00	(\$4,460.00)	\$3,600.00	(\$8,060.00)	0.00%
	Department: Cemetery - 4327	\$6,800.00	\$4,460.00	\$4,460.00	\$2,340.00	\$3,600.00	(\$1,260.00)	-18.53%
	Function: Public Works - 43	\$153,302.00	\$114,884.51	\$114,884.51	\$38,417.49	\$27,787.50	\$10,629.99	6.93%
001.5.01.44.4209.53900	Ambulance Service	\$20,000.00	\$22,090.00	\$22,090.00	(\$2,090.00)	\$0.00	(\$2,090.00)	-10.45%
	Department: Ambulance - 4209	\$20,000.00	\$22,090.00	\$22,090.00	(\$2,090.00)	\$0.00	(\$2,090.00)	-10.45%
001.5.01.44.4401.58252	Northeast District Department	\$37,533.20	\$37,533.20	\$37,533.20	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58253	Day Kimball Homecare	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58254	Quinebaug Valley Senior Citize	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58255	Quinebaug Valley Youth Service	\$3,784.16	\$3,784.16	\$3,784.16	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58256	United Services	\$2,683.50	\$2,683.50	\$2,683.50	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58257	Eastern Ct. Conservation Agenc	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	(\$500.00)	-100.00%
001.5.01.44.4401.58258	Community Kitchens	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58259	Sexual Assault Crisis Center	\$400.00	\$400.00	\$400.00	\$0.00	\$400.00	(\$400.00)	-100.00%
001.5.01.44.4401.58261	TVCCA	\$3,166.00	\$3,166.00	\$3,166.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58262	Last Green Valley	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	(\$500.00)	-100.00%
001.5.01.44.4401.58263	Access Agency	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58265	Agricultural Commission	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.44.4401.58266	Sterling Family Day	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	Department: Public Health Admin - 4401	\$54,066.86	\$54,066.86	\$54,066.86	\$0.00	\$1,400.00	(\$1,400.00)	-2.59%
	Function: Health & Welfare - 44	\$74,066.86	\$76,156.86	\$76,156.86	(\$2,090.00)	\$1,400.00	(\$3,490.00)	-4.71%
001.5.01.45.4503.51610	Recreation-Regular Payroll	\$47,513.00	\$17,360.49	\$17,360.49	\$30,152.51	\$30,152.51	\$0.00	0.00%
001.5.01.45.4503.51620	Recreation-Part Times Wages	\$120,715.00	\$82,131.20	\$82,131.20	\$38,583.80	\$38,691.05	(\$107.25)	-0.09%
001.5.01.45.4503.53010	Recreation-Professional Affili	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
001.5.01.45.4503.53901	Recreation-Recreation Programs	\$17,600.00	\$13,135.78	\$13,135.78	\$4,464.22	\$0.00	\$4,464.22	25.36%
001.5.01.45.4503.54102	Recreation-Portable Toilets	\$3,600.00	\$1,293.00	\$1,293.00	\$2,307.00	\$692.00	\$1,615.00	44.86%
001.5.01.45.4503.54303	Recreation-Grounds Facilities	\$0.00	\$70.65	\$70.65	(\$70.65)	\$0.00	(\$70.65)	0.00%
001.5.01.45.4503.55400	Recreation-Advertising & Legal	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
001.5.01.45.4503.55800	Recreation-Mileage	\$650.00	\$0.00	\$0.00	\$650.00	\$650.00	\$0.00	0.00%
001.5.01.45.4503.56010	Recreation-Supplies Offices	\$1,000.00	\$165.35	\$165.35	\$834.65	\$0.00	\$834.65	83.47%
001.5.01.45.4503.56100	Recreation-Sports Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
001.5.01.45.4503.56260	Recreation-Gasoline	\$1,000.00	\$67.10	\$67.10	\$932.90	\$0.00	\$932.90	93.29%
	Department: Recreation - 4503	\$194,128.00	\$114,223.57	\$114,223.57	\$79,904.43	\$70,185.56	\$9,718.87	5.01%
001.5.01.45.4505.54101	Recreaton-Parks & Grounds-Refu	\$700.00	\$686.21	\$686.21	\$13.79	\$0.00	\$13.79	1.97%
001.5.01.45.4505.54102	Recreation-Portable Toilets	\$3,600.00	\$958.00	\$958.00	\$2,642.00	\$442.00	\$2,200.00	61.11%
001.5.01.45.4505.54303	Recreation-Grounds Maintenance	\$2,300.00	\$417.00	\$417.00	\$1,883.00	\$0.00	\$1,883.00	81.87%
001.5.01.45.4505.56260	Recreation-Parks & Grounds-Gas	\$500.00	\$90.34	\$90.34	\$409.66	\$0.00	\$409.66	81.93%
	Department: Parks - 4505	\$7,100.00	\$2,151.55	\$2,151.55	\$4,948.45	\$442.00	\$4,506.45	63.47%

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.5.01.45.4599.55600	Memorial & Veterans Day	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
	Department: Other Culture and Rec - 4599	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
	Function: Culture and Recreation - 45	\$202,328.00	\$116,375.12	\$116,375.12	\$85,952.88	\$70,627.56	\$15,325.32	7.57%
001.5.01.48.4899.58300	Debt Service-Financial Advisor	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
001.5.01.48.4899.58310	Debt Service-Principal	\$370,000.00	\$370,000.00	\$370,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.5.01.48.4899.58320	Debt Service-Interest	\$55,800.00	\$31,600.00	\$31,600.00	\$24,200.00	\$0.00	\$24,200.00	43.37%
	Department: Other Debt Service - 4899	\$426,200.00	\$401,600.00	\$401,600.00	\$24,600.00	\$0.00	\$24,600.00	5.77%
	Function: Debt Service - 48	\$426,200.00	\$401,600.00	\$401,600.00	\$24,600.00	\$0.00	\$24,600.00	5.77%
001.5.01.50.5000.52200	Employee Benefits-SS & Medicar	\$76,021.50	\$41,727.55	\$41,727.55	\$34,293.95	\$28,185.70	\$6,108.25	8.03%
001.5.01.50.5000.52300	Employee Benefits-Retirement C	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
001.5.01.50.5000.52600	Employee Benefits-Unemployment	\$2,000.00	\$5,844.00	\$5,844.00	(\$3,844.00)	\$0.00	(\$3,844.00)	-192.20%
001.5.01.50.5000.52800	Employee BenefitMedical, Denta	\$210,000.00	\$111,333.25	\$111,333.25	\$98,666.75	\$78,350.77	\$20,315.98	9.67%
001.5.01.50.5000.52801	Employee Benefits-Life Insuran	\$400.00	\$186.55	\$186.55	\$213.45	\$169.85	\$43.60	10.90%
	Department: Other - 5000	\$303,421.50	\$159,091.35	\$159,091.35	\$144,330.15	\$106,706.32	\$37,623.83	12.40%
001.5.01.50.5500.55200	Municipal Insurance	\$61,100.00	\$52,367.60	\$52,367.60	\$8,732.40	\$1,704.60	\$7,027.80	11.50%
	Department: Muni Insurance - 5500	\$61,100.00	\$52,367.60	\$52,367.60	\$8,732.40	\$1,704.60	\$7,027.80	11.50%
	Function: Other - 50	\$364,521.50	\$211,458.95	\$211,458.95	\$153,062.55	\$108,410.92	\$44,651.63	12.25%
001.5.02.43.4303.51610	Highway & Streets-Regular Payr	\$226,438.00	\$121,039.80	\$121,039.80	\$105,398.20	\$105,398.20	\$0.00	0.00%
001.5.02.43.4303.51630	Highway & Streets-Overtime	\$12,000.00	\$9,738.19	\$9,738.19	\$2,261.81	\$2,261.81	\$0.00	0.00%
001.5.02.43.4303.53010	Highway & Streets-Professional	\$0.00	\$1,200.00	\$1,200.00	(\$1,200.00)	\$0.00	(\$1,200.00)	0.00%
001.5.02.43.4303.53400	Highway & Streets-Contractual	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
001.5.02.43.4303.54425	Highway & Streets-Tree Removal	\$25,000.00	\$8,400.00	\$8,400.00	\$16,600.00	\$0.00	\$16,600.00	66.40%
001.5.02.43.4303.54440	Highway & Streets-Equipment Re	\$7,000.00	\$463.31	\$463.31	\$6,536.69	\$324.13	\$6,212.56	88.75%
001.5.02.43.4303.54500	Highway & Streets-Road Resurfa	\$200,000.00	\$178,845.00	\$178,845.00	\$21,155.00	\$0.00	\$21,155.00	10.58%
001.5.02.43.4303.54501	Highway & Streets-Roads & Brid	\$10,000.00	\$25,006.65	\$25,006.65	(\$15,006.65)	\$0.00	(\$15,006.65)	-150.07%
001.5.02.43.4303.56220	Highway & Streets-Electricity	\$6,000.00	\$1,905.08	\$1,905.08	\$4,094.92	\$2,094.92	\$2,000.00	33.33%
001.5.02.43.4303.56290	Highway & Streets-Traffic Cont	\$5,000.00	\$2,777.08	\$2,777.08	\$2,222.92	\$0.00	\$2,222.92	44.46%
001.5.02.43.4303.56901	Highway & Streets-Safety Equip	\$3,000.00	\$1,787.36	\$1,787.36	\$1,212.64	\$0.00	\$1,212.64	40.42%
	Department: Highways and Streets - 4303	\$524,438.00	\$351,162.47	\$351,162.47	\$173,275.53	\$110,079.06	\$63,196.47	12.05%
001.5.02.43.4307.53400	Snow & Ice Removal-Contractual	\$100,000.00	\$41,490.00	\$41,490.00	\$58,510.00	\$0.00	\$58,510.00	58.51%
001.5.02.43.4307.54300	Snow & Ice Removal-Equipment M	\$6,000.00	\$1,226.65	\$1,226.65	\$4,773.35	\$0.00	\$4,773.35	79.56%
001.5.02.43.4307.56248	Snow & Ice Removal-Sand	\$15,000.00	\$5,508.00	\$5,508.00	\$9,492.00	\$0.00	\$9,492.00	63.28%
001.5.02.43.4307.56249	Snow & Ice Removal-Winter Salt	\$40,000.00	(\$4,365.93)	(\$4,365.93)	\$44,365.93	\$0.00	\$44,365.93	110.91%
001.5.02.43.4307.56470	Snow & Ice Removal-Snow Plow B	\$4,000.00	\$1,453.23	\$1,453.23	\$2,546.77	\$0.00	\$2,546.77	63.67%
	Department: Snow and Ice Removal - 4307	\$165,000.00	\$45,311.95	\$45,311.95	\$119,688.05	\$0.00	\$119,688.05	72.54%
001.5.02.43.4313.54300	Hwy Equip. Maintenance-Equip &	\$20,000.00	\$11,803.41	\$11,803.41	\$8,196.59	\$0.00	\$8,196.59	40.98%
001.5.02.43.4313.56010	Hwy Equip. Maintenance-Equip M	\$3,000.00	\$3,647.98	\$3,647.98	(\$647.98)	\$0.00	(\$647.98)	-21.60%
001.5.02.43.4313.56100	Hwy Equip. Maintenance-Hand To	\$3,000.00	\$769.52	\$769.52	\$2,230.48	\$0.00	\$2,230.48	74.35%
001.5.02.43.4313.56260	Hwy Equip. Maintenance-Gasolin	\$2,500.00	\$136.52	\$136.52	\$2,363.48	\$0.00	\$2,363.48	94.54%
001.5.02.43.4313.56262	Hwy Equip. Maintenance-Motor O	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
001.5.02.43.4313.56263	Hwy Equip. Maintenance-Paint &	\$750.00	\$108.86	\$108.86	\$641.14	\$0.00	\$641.14	85.49%

Town of Sterling

BOS Budget to Actual FYE26

Fiscal Year: 2025-2026

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Department: Vehicle/Equipment Maintenance - 4313	\$30,250.00	\$16,466.29	\$16,466.29	\$13,783.71	\$0.00	\$13,783.71	45.57%
001.5.02.43.4397.54301	Highway Garage-Building Repair	\$4,000.00	\$106.35	\$106.35	\$3,893.65	\$0.00	\$3,893.65	97.34%
001.5.02.43.4397.56010	Highway Garage-Custodian Suppl	\$1,000.00	\$1,612.24	\$1,612.24	(\$612.24)	\$0.00	(\$612.24)	-61.22%
001.5.02.43.4397.56220	Highway Garage-Electricity	\$3,000.00	\$1,791.94	\$1,791.94	\$1,208.06	\$1,208.06	\$0.00	0.00%
001.5.02.43.4397.56225	Highway Garage-Telephone, Inte	\$1,500.00	\$1,362.41	\$1,362.41	\$137.59	\$1,120.39	(\$982.80)	-65.52%
001.5.02.43.4397.56241	Highway Garage-Propane	\$8,000.00	\$1,406.55	\$1,406.55	\$6,593.45	\$0.00	\$6,593.45	82.42%
	Department: Highway Garage - 4397	\$17,500.00	\$6,279.49	\$6,279.49	\$11,220.51	\$2,328.45	\$8,892.06	50.81%
	Function: Public Works - 43	\$737,188.00	\$419,220.20	\$419,220.20	\$317,967.80	\$112,407.51	\$205,560.29	27.88%
001.7.01.45.4501.58250	Library	\$95,500.00	\$95,500.00	\$95,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Department: Libraries - 4501	\$95,500.00	\$95,500.00	\$95,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Function: Culture and Recreation - 45	\$95,500.00	\$95,500.00	\$95,500.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57150	Revaluation	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57200	Facilities Maintenance	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57300	Equipment	\$37,500.00	\$37,500.00	\$37,500.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57320	Buses & Vans	\$135,000.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57340	IT-Hardware	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
001.7.01.49.4900.57350	IT-Technology Software	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Department: Capital Outlay - 4900	\$217,500.00	\$217,500.00	\$217,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Function: Capital Outlay - 49	\$217,500.00	\$217,500.00	\$217,500.00	\$0.00	\$0.00	\$0.00	0.00%
Grand Total:		\$3,226,522.36	\$2,201,709.30	\$2,201,709.30	\$1,024,813.06	\$686,342.83	\$338,470.23	10.49%

End of Report