

**Sterling Board of Finance  
Regular Meeting Minutes  
Wednesday, January 14, 2026  
Sterling Municipal Building @ 7pm**

**Present:** Chairman Robert Salisbury, Vice Chair Neil Delmonico, Tracie Adams, Peter Rabbitt, David Malo, and James Molodich

**Also Present:** First Selectman Jack Joslyn, Selectman Patricia Massey, School Business Manager Sara Howley, Recreation Coordinator Jennifer Jamroz, public attendance and Melissa Bradley; recording secretary

- I. **Call to Order:** R. Salisbury called the meeting to order at 7:00pm.
- II. **Pledge of Allegiance:** All stood to honor the pledge of allegiance.
- III. **Audience of Citizens:** No discussion.
- IV. **Approval of Minutes:**  
**MOTION 1** MADE BY D. Malo to approve the meeting minutes of December 10, 2025, with the correction of the cost of bus: Minutes state \$419,500, should be \$145,952.  
**SECONDED** BY N. Delmonico                      VOICE VOTE: 6-0 UNANIMOUS                      **MOTION CARRIES**
- V. **Unfinished Business:**  
**a. Consider and Act on BOF officers for 2026:**  
**MOTION 2** MADE BY P. Rabbitt to keep the officers the same as present: Robert Salisbury Chair, Neil Delmonico Vice Chair.  
**SECONDED** BY T. Adams                      VOICE VOTE: 6-0 UNANIMOUS                      **MOTION CARRIES**
- VI. **New Business:**  
**a: Treasurer's Report:** The audit is nearly complete. More information to come at the February meeting.  
  
**b: Tax Collector's Report:** The motor vehicle supplemental total for 2024-25 was questioned. The chairman will request clarification from the tax collector.  
  
**c: Selectman's report:** J. Joslyn reports the budget is being worked on. He will check into the tri-board meeting date.
- VII. **Any Other Business:**  
Discussion held by Sara Howley regarding a transfer that has been approved by the Board of Education, needing approval from the BOF. The chairman was informed this could not be added to the agenda but after research, the following was determined:  
Section 1-225 c of the FOI Act regarding regular meetings states "Upon the affirmative vote of two-thirds of the members of a public agency present and voting, any subsequent business not included in such filed agendas may be considered and acted upon at such meetings."

**MOTION 3** MADE BY D. Malo to add the discussion and action on the requested transfer from the school to the agenda.

**SECONDED** BY N. Delmonico

VOICE VOTE: 6-0 UNANIMOUS

**MOTION CARRIES**

**MOTION 4** MADE BY D. Malo to act on the transfer of \$83,245 from the general fund to the 2% non-lapsing account.

**SECONDED** BY N. Delmonico

VOICE VOTE: 6-0 UNANIMOUS

**MOTION CARRIES**

**a. Discussion regarding BOF purpose, policies, procedures, and duties:** Discussion held on reviewing departments procedures. A procedure manual was suggested and training videos. The board agrees to have a discussion with the Treasurer and then procedure from there.

**VIII. Adjournment:**

**MOTION 5** MADE BY P. Rabbitt to adjourn the meeting.

**SECONDED** BY J. Molodich

**Meeting adjourned at 7:40pm**

Respectfully Submitted;

*Melissa J. Bradley*  
Recording Secretary