

## Chapter 7. Boards, Commissions and Committees

### Article V. Family Day Committee

[Adopted 9-1-2006]

#### § 7-26. Establishment; appointment; membership; terms.

A.

The Committee shall consist of fifteen (15) regular (voting) members and no more than six (6) advisory/alternate members, each of whom shall be appointed by the Board of Selectmen.

B.

Notwithstanding any contrary provisions of the initial Ordinance Establishing a Family Day Committee, which ordinance became effective on September 1, 2006, the terms of appointment of all members serving on the Committee as of January 1, 2025, shall expire on June 30, 2025. The Board of Selectmen shall appoint fifteen regular members to serve on the Committee for terms beginning on July 1, 2025. Those initial terms of appointment shall expire as follows: five terms shall expire on December 31, 2027; five terms shall expire on December 31, 2029; five terms shall expire on December 31, 2030. Following the initial terms, each regular member shall be appointed or reappointed for a term of five years, each such term to commence upon the day immediately following the day on which the previous term expired, the intention being to cause five of the 15 terms of office to expire every one or two years.

C.

Eight regular members of the Committee shall be needed to establish a quorum for voting purposes except that one or more advisory/alternate members may be counted toward a quorum if fewer than eight regular members are in attendance.

D.

The Board of Selectmen may appoint up to six advisory/alternate members to the Committee. The Board may set the term of any such advisory/alternate member to commence on any day, provided, however, that each such term shall be set to expire on December 31 of the year next following the year of such appointment. Advisory/alternate members shall have the right to participate in any meetings of the Committee but shall not have the power to vote on any matter unless the presence of such advisory/alternate member is needed to establish a quorum. In any such instances, the Chairman may designate as many advisory/alternate members to vote as are needed to constitute a quorum of eight.

E.

The Board of Selectmen may fill vacancies in any position only for the balance of the term for which the vacant position was or may have been previously filled. The Board of Selectmen may, for good cause, terminate the membership of any person on the Commission and replace that person with another for the balance of the relevant term. Good cause shall include, but shall not be limited to, frequent absences from Commission meetings.

#### § 7-27. Meetings.

The Commission shall meet as often as it deems necessary.

## § 7-28. Election of officers.

At the first meeting of the Commission held on or after July 1, 2025, the Commission members shall elect a Chairman and Vice Chairman for a term of office to expire on December 31, 2026. The Commission shall thereafter elect a Chairman and Vice Chairman for subsequent one-year terms of office (each to commence on January 1 and expire on December 31) at the last regularly scheduled meeting of the Commission prior to the expiration of the terms of office of the current Chairman and Vice Chairman. If the position of Chairman or Vice Chairman should become vacant for any reason, the Commission shall elect a replacement for the balance of the relevant term as soon as possible after the vacancy occurs. The Vice Chairman shall act in place of the Chairman whenever the Chairman is absent or the Chairman's position is vacant. If the Commission should fail to elect a Chairman or Vice Chairman in accordance with this section, the Board of Selectmen may appoint such office for the relevant term.

## § 7-29. Powers and duties.

The Family Day Committee shall be an advisory committee to the Board of Selectmen. The powers and duties of the Family Day Committee shall be as follows:

A.

To plan, organize, assemble and conduct appropriate activities for the Town of Sterling's annual Family Day celebration.

B.

By January 31 of each year, to prepare and deliver to the Board of Selectmen:

(1)

A written report on the Family Day activities of the prior year;

(2)

Make any recommendations the Committee may deem desirable to the Board of Selectmen for future Family Day activities; and

(3)

Prepare a proposed budget for the Family Day celebration to be included in the Board of Selectmen's budget recommendations to the Board of Finance.

C.

To make such expenditures as may be approved by the Board of Selectmen in carrying out the foregoing duties.